

Sammanträde med Uplands nations styrelse

Tid och plats: Tisdagen den 2 september – Biblioteket

Beslutande:

Catarina Leite, *ordförande*
Sandra Friberg, *Inspektor näravande §1-11*
Sara Backman Prytz, *Proinspektor närvarande §1-10ix*
Anne Andresen, *förste kurator*
Rosanne Heijstek, *andre kurator*
Joana Baldi, *köksmästare*
Ranjit Raja, *pubmästare*
Annika Sonnek, *skattmästare ekonomi närvarande §1-14*
Katarina Bäcklund Stålenheim, *skattmästare fastighet*
Nicolas Malet, *ledamot*
Sebastian Andersson Kurko, *ledamot*
Sara Engman, *suppleant*
Marcus Sjölen, *ledamot*
Alina Aquino Sahlen, *ledamot*

Ständigt adjungerande:

Melvin Walfridsson, *mötessekreterare*

Övriga närvarande:

Underskrifter:

Catarina Leite

Catarina Leite, *ordförande*

Melvin Walfridsson, *sekreterare*

Marcus Sjölen, *justerare*

ANSLAG/BEVIS

Protokollet är justerat. Justering tillkännages genom anslag.

Organ:

Styrelsen

Sammanträdesdag:

2025-09-02

Datum då protokollet justerades: 2025- 09- 23

Datum då protokollet anslag:

2025- 10-02

Datum då anslaget tas ned:

2025- 11-02

Förvaringsplats för protokollet: Uplands nation, St: Larsgatan 11, Uppsala

Antal sidor: 9

Antal bilagor: 19

Ordförandes initialer

CL

Justerares initialer

MS

FORMALIA

§1 Sammanträdets öppnande

Styrelsens ordförande Catarina Leite öppnade mötet kl. 18. 44

§2 Upprop

För närvaro och beslutande vid mötet se sida 1.

§3 Val av justerare

Styrelsens beslutade

att välja Markus Sjölén till justerare tillika rösträknare.

§4 Eventuella adjungeringar

Inga adjungeringar.

§5 Godkännande av kallelseförfarandet

Styrelsen beslutade

att godkänna kallelseförfarandet.

§6 Fastställande av föredragningslistan

Catarina Leite föreslog att en ny punkt §17 *Revidering av styrelsens arbetsordning* och §18 *Val av sammankallande för Verksamhetsutskottet*.

Styrelsen beslutade

att godkänna föredragningslistan med de föreslagna ändringarna.

§7 Föregående mötesprotokoll

a) 2025-06-07

Protokollet är justerat, underskrivet och utskickat.

Styrelsen beslutade

att lägga protokollet till handlingarna.

b) 2025-07-29

Protokollet är ej justerat.

Styrelsen beslutade

att bordlägga ärendet till nästkommande sammanträde.

§8 Meddelanden

a) Styrelsens ordförande

Meddelade enligt (bilaga 1).

b) Förste kurator

Meddelade enligt (bilaga 2).

c) Andre kurator

Meddelade enligt (bilaga 3) med tillägget att nationen just nu saknar 55,000 kr i likviditet.

Ordförandes initialer		Justerares initialer	
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d) Tredje kurator

Närvarade inte, meddelande enligt (bilaga 4). Nicolas Malet kommenterade att det vore dumt om 3Q tog på sig nya uppgifter då hon enligt meddelandet uttrycker hög arbetsbelastning.

e) Köksmästare

Meddelade enligt (bilaga 5) med tillägget att pantrummet bar haft inbrott och dörren behöver åtgärdas. Nicolas Malet och Katarina Bäcklund Stålenheim föreslog att ärendet ska tas upp i fastighetsnämnden. Nicolas Malet sade att köerna i puben är ett problem och att ett alternativ som bör ses över är att minska mängder val på menyn för puben för att på så sätt förenklar för köket. Joana Baldi svarade att det endast gått två veckor så det är inte rimligt att ännu justera. Sebastian Andersson Kurko påminde om att puben behöver ett antal rätter enligt serveringstillståndet.

f) Pubmästare

Meddelade enligt (bilaga 6).

g) Arbetsutskottet

Meddelade enligt (bilaga 7).

h) Ekonomiutskottet

Meddelade enligt (bilaga 8).

i) Verksamhetsutskottet

Meddelade enligt (bilaga 9).

j) Uthyrningsansvarig

Närvarade ej, meddelade enligt (bilaga 10).

Nicolas Malet sade att VU bör diskutera hur intäkterna från insparkeveckan har gått eftersom detta inte har varit i linje med förväntningar och hur vi bokar dessa i framtiden.

k) Övriga

Inga övriga meddelanden.

Styrelsen beslutade
att lägga meddelande till handlingarna.

Ordförandes initialer	Justerares initialer
	

EKONOMI

§9 Ekonomiska rapporter

a) Juli 2024

Nicolas Malet sade att rapporterna ännu inte är klara men beräknas att vara klara tills september.

b) Augusti 2024

c) September 2024

d) Oktober 2024

e) November 2024

f) December 2024

g) Juni 2025

Se (bilaga 11.j.i)

Styrelsen diskuterade det ekonomiska resultatet för sommarpuben och huruvida nationen borde anställa färre i personalen, fördelarna hade varit mindre utgifter i personalkostnader men det är svårt att avgöra i förväg vilka dagar som kommer att behövas mera bemanning. Skattemästare ekonomi föreslog att när alla ekonomiska rapporter för sommaren är färdiga ska frågan upptas igenom för bättre inblick. Uthyrningarnas intäkter ser lovande ut.

h) Juli 2025

Se (bilaga 11.k.1).

Intäkterna för fastigheten ser ut att ha gått med vinst. Detta har att göra med avsaknaden av internhyra., detta gäller inte intäkterna från hyran för boende i Flygeln. Styrelsen diskuterade hur menybytet för puben kan ha påverkat intäkterna. Internhyran diskuteras och om budgetprocessen är representativ för den faktiska internhyran. Eftersom bokslutet ännu inte är klart kan inte budgetprocessen för internhyran vara direkt proportionerlig till verkligheten. Dubbla applåder utbröt eftersom nationen nu är i takt med sina ekonomiska rapporteringar.

i) Augusti 2025

Rapporten förelåg inte.

Styrelsen beslutade

att bordlägga punkt a-f till styrelsens nästkommande möte

att godkänna den ekonomiska rapporten för juni 2025.

att godkänna den ekonomiska rapporten för juli 2025

att bordlägga den ekonomiska rapporten för augusti 2025.

j) Bokslut 2023

Styrelsen beslutade

att Bordlägga Bokslutet 2023 tills nästkommande möte.

k) Bokslut 2024

Styrelsen beslutade

att bordlägga Bokslutet 2024 tills nästkommande möte.

Ordförandes initialer	Justerares initialer
	

k) Controllers rapport

Se (bilaga 12).
Styrelsen beslutade
att godkänna controllers rapport.

BESLUTSÄRENDEN

§ 10 Beslutsliiggare

- a) **Arbetsgrupp för arbetsmiljön (2024/003)**
Styrelsens beslutade
att utse Catarina Leite till ansvarig för punkten.
- b) **Besvärsnämnd (2024/05)**
Styrelsen beslutade
att utse Markus Sjölen och Nicolas Malet till ansvariga för punkten.
- c) **Ansvarsfrihet för heltidare (2024/06)**
Styrelsen beslutade
att bordlägga ärendet tills nästkommande möte.
- d) **Renovering av Holmgrenska-sofforna (2024/008)**
Styrelsen beslutade
att förste kurator Anne Andresen tar över ansvaret för Renovering av Holmgrenska-sofforna från Nicolas Malet.
- e) **Serverrum (2024/009)**
Styrelsen beslutade
att David Costa tar över ansvaret från tredje kurator Rebecca Anderson.
- f) **Fakturering (2024/010)**
Styrelsen beslutade
att bordlägga frågan till nästkommande sammanträde.
- g) **Återbetalning av nationens lån (2024/013)**
Nationen har nyligen tagit ännu ett lån vilket gör att för 300 kkr är den totala summan för nationens lån. Inspektör föreslog att betala tillbaka 25 kkr för varje månad av resterande av 2025.
Styrelsens beslutade
att bordlägga ärendet till nästkommande sammanträde.
- h) **Ny plattform till styrelse och policy om digital lagring (2024/014)**
Se bilaga 13.
Styrelsen beslutade
att bordlägga ärendet tills nästkommande sammanträde.
- i) **Ekonomiska rutiner (2025/015)**
Styrelsen beslutade
att bordlägga ärendet till nästkommande sammanträde.

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§ 11 Nya projekt

- a) **Optimering av PC-kassa**
Styrelsen beslutade
att bordlägga ärendet till nästkommande sammanträde.
- b) **Kommunikation och inkludering**
Styrelsen beslutade
att bordlägga ärendet till nästkommande sammanträde.
- c) **Utvärdering av aktiviteten**
Styrelsen beslutade
att lämna ärendet utan åtgärd.
- d) **Översikt över administrativa kostnader**
Styrelsen beslutade
att delegera ärendet till Ekonomiutskottet (EkU) med Catarina Leite som huvudansvarig.
- e) **Omarbetning av fikabokföring**
Styrelsen beslutade
att delegera ärendet till Verksamhetsutskottet (VU) med Joana Baldi som huvudansvarig.
- f) **Organisatorisk optimering**
Styrelsen beslutade
att lämnade ärendet utan åtgärd.
- g) **Namngivning av målningar**
Styrelsen beslutade
att hantera ärendet tillsammans med möbelrenoveringen och användningen av Törnlandsstipendiet, där Administrativa utskottet (AU) ansvarar med Katarina Bäcklund Stålenheim som huvudansvarig.
- h) **Möbelrestaurering**
Styrelsen beslutade
att delegera projektet till Administrativa utskottet (AU) och Katarina Bäcklund Stålenheim
- i) **Mentorskapsprojekt**
Styrelsen beslutade
att delegera projektet till Administrativa utskottet (AU) med Sara Engman som huvudansvarig.
- j) **Sångbokskommitté**
Styrelsen beslutade
att delegera projektet till Administrativa utskottet (AU).
- k) **KM-bibel**
Styrelsen beslutade
att delegera ärendet till Verksamhetsutskottet (VU).
- l) **Uppdatering av stadgarna**
Styrelsen beslutade
att delegera ärendet till Administrativa utskottet (AU) med Sara Engman som huvudansvarig.

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§12 Avtal

a) Anticimex – Skadedjurskontroll

Styrelsen beslutade
att delegera ärendet till Alina Aquino Sahlén.

b) Avtal om inkasso

Skattmästare Annika Sonnek föredrog ärendet enligt (bilaga 14).
Styrelsen beslutade
att ingå avtal med Amili för påminnelser och indrivning av ej betalda hyror (i Flygeln) under ett år
och sedan utvärderar våra behov.
att ge Norrlandsgårdarna fullmakt att skicka påminnelser samt inkassoärenden vidare till Amili.

§13 Per Capsulam beslut

a) 2025-06-25 – Uthyrningsansvarig

Catarina Leite skickade ut frågan om val av uthyrningsansvarig via e-post den 25 juni (se bilaga 15). Den 27 juni avslutades omröstningen med nio röster för, en röst emot. Nio personer avstod från att rösta.

Styrelsen beslutade
att välja Freya Kahlén till uthyrningsansvarig för hösten 2015.
att erbjuda uthyrningsansvarig en månadslön motsvarande 20% av heltidrarvudet för perioden 2025-07-01-2025-07-31, och motsvarande 50% av heltidrarvudet för perioden 2025-08-01-2025-12-31.

b) 2025-07-29 – Merch

Catarina Leite skickade ut frågan om inköp av ny merch inför recceperioden den 29 juli (se bilaga 16). Omröstningen avslutades 2 augusti. Vid omröstningens avslut hade nio ledamöter röstat, åtta avstod från att rösta. Rösterna utföll enligt följande

Förslag	1	2	3	Avslag
1. att ge heltidarna i uppdrag att köpa merch för upp till 30.000 kr.	1	2	0	5
2. att ge heltidarna i uppdrag att köpa merch för upp till 26.000 kr	4	1	0	4
3. att ge heltidarna i uppdrag att köpa merch för upp till 13.000 kr.	0	1	3	4

Då inget förslag fick nio röster, eller en majoritet för avslogs förslaget.

c) 2025-07-29 - Tillfälligt hanteringssystem för digitala dokument.

Catarina Leite skickade ut frågan om tillfälligt hanteringssystem för digitala dokument den 29 juli (se bilaga 17). Den 31 juli avslutades omröstningen med tretton röster för, 0 röster emot. Fyra ledamöter avstod från att rösta.

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Styrelsen beslutade
att anta den tillfälliga digitala dokumenthanteringsplanen för styrelsens digitala arbetsyta enligt bifogat förslag.

§ 14 Uppdatering av Uplands nations policys

- a) Alkohol- och drogstrategi
- b) Arbetsmiljöpolicy
- c) Krishanteringsplan
- d) Hållbarhetsstrategi
- e) Uthyrningspolicy
- f) Översättningspolicy

Styrelsen beslutade
att bordlägga ärende a-f till nästkommande sammanträde.

§15 Uthyrningsansvarig rapport

Rapporten förelåg inte.

Styrelsens beslutade
att bordlägga ärendet till nästkommande sammanträde.

§16 Beslut om användning av avkastningen från Törnlundsstipendiet

Styrelsen beslutade

att Törnlunds stipendiet för 2025 används för renoveringar av nationens äldre möbler.

att prioriteringsordningen för renoveringen beslutas succesivt av styrelsen.

Se bilaga 18.

§ 17 Revidering av styrelsens arbetsordning

Nicolas Malet föreslog att stryka "utse ordförande" under punkt 4. Konstituerande möte i Styrelsens arbetsordning. *Se bilaga 19.*

Styrelsen beslutade
att godkänna ändringen.

§ 18 Val av sammankallande till verksamhetsutskottet

Styrelsen beslut

att välja Alina Aquino Sahlen som sammankallande för Verksamhetsutskottet

INFORMATION OCH DISKUSSION

18) Diskussionspunkter

a) Datum för styrelsemöten

Styrelsen beslutade

att hålla nästa sammanträde den 2025-09-25;

att hålla styrelsens möte för september 2025-10-28;

att hålla styrelsens möte för november 2025-11-27;

Ordförandes initialer	Justerares initialer
	

att hålla styrelsens möte för december 2025-12-18.

b) Bemanning Svantes Pub

Pubmästare Ranjit Raja summerade ärendet. I brist på aktiva pubvärdar och personal har mycket av arbetsbördan och ansvar hamnat på pubmästaren. Styrelsen diskuterade möjliga lösningar vilket inkluderade; att sätta upp flera affischer med information för att jobba på nationen, att tillfråga de som skriver in sig som medlemmar i nationen, att lyfta fram nationens roliga sidor och minska den generella arbetsbördan för redan existerande aktiva medlemmarna och att kontakta gamla pubvärdar för temporära arbetsskift.

§19 Övriga frågor

Inga övriga frågor.

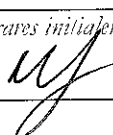
§20 Diskussions- och frågestund

Inga diskussionspunkter.

FORMALIA

§ 21 Sammanträdets avslutande

Catarina Leite avslutade mötet kl. 21.39

Ordförandes initialer		Justerares initialer	
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KALLELSE TILL STYRELSEMÖTE UPLANDS NATION

för styrelsens sammanträde tisdagen den 2^{te} september 2025, kl.18:30.

Plats: Bibliotek, Uplands nation

Handlingar; laddas upp på styrelsens webbplats

Förhinder: ledamot som inte kan delta vid sammanträde kan mejla styrelsen@uplandsnation.se

Catarina Leite

ordförande

FÖREDRAGNINGSLISTA

2025-08-27

FORMALIA

(10 min)

- 1) Sammanträdets öppnande
- 2) Upprop
- 3) Val av justerare, 1 st.
- 4) Eventuella adjungeringar
- 5) Godkännande av kallelseförfarandet
- 6) Fastställande av föredragningslistan
- 7) Föregående mötesprotokoll

a) 2025-06-17

skickades 2025-08-27

b) 2025-07-29

skickades 2025-08-xx

8) Meddelanden

(30 min)

- a) Styrelse ordförande
- b) Förste kurator
- c) Andre kurator
- d) Tredje kurator
- e) Köksmästare
- f) Pubmästare
- g) Arbetsutskottet
- h) Ekonomiutskottet
- i) Verksamhetsutskottet
- j) Uthyrningsansvarig
- k) Övriga

Sammankallande AU

Sammankallande EkU

Sammankallande VU

EKONOMI

(30 min)

9) Ekonomiska rapporter

rapporter

- a) Juli 2024
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- b) Augusti 2024
 - c) September 2024
 - d) Oktober 2024
 - e) November 2024
 - f) December 2024
 - g) Juni 2025
 - h) Juli 2025
 - i) Augusti 2025
 - j) Bokslut 2023
 - k) Bokslut 2024
 - l) Controllers rapport

BESLUTSÄRENDEN

(120 min)

10) Beslutsliggare

beslutsliggare

- a) Arbetsgrupp för arbetsmiljön (2024/003)
- b) Besvärsnämnd (2024/05)
- c) Ansvarsfrihet för heltidare (2024/06)
- d) Renovering av Holmgrenska-sofforna (2024/008)
- e) Sverrum (2024/009)
- f) Fakturering (2024/010)
- g) Återbetalning av nationens lån (2024/013)
- h) Ny plattform till styrelse och policy om digital lagring (2024/014)
- i) Ekonomiska rutiner (2025/015)

11) Nya projekt

- a) Optimering av PCkassa
 - b) Kommunikation och inkludering
 - c) Utvärdering av aktiviteten
 - d) Översikt över administrativa kostnader
 - e) Omarbetning av fikabokföring
 - f) Organisatorisk optimering
 - g) Namngivning av målningar
 - h) Möbelrestaurering
 - i) Mentorskapsprojekt
 - j) Sångbokskommitté
 - k) KM-bibel
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- l) Projekt för implementering av stadgar
 - 12) Avtal
 - a) Anticimex – Skadedjurskontroll
 - b) Avtal om inkasso
 - 13) Per capsulam beslut
 - a) 2025-06-26 – Uthyrningsansvarig
 - b) 2025-07-29 - Merch
 - c) 2025-07-29 – Tillfälligt hanteringssystem för digitala dokument
 - 14) Uppdatering av Uplands nations policys
 - a) Alcohol- och drogstrategi
 - b) Arbetsmiljöarbetet
 - c) Krishanterinsplan
 - d) Hållbarhetsstrategi
 - e) Uthyrningspolicy
 - f) Översättningspolicy
 - 15) Uthyrningsansvarig rapport
 - 16) Beslut om användning av avkastningen från Törnlundsstipendiet
 - 17) Revidera styrelsens arbetsordning

INFORMATION OCH DISKUSSION

(15 min)

- 18) Diskussionspunkter
 - a) Datum för nästa styrelsemöte
 - 19) Övriga frågor
 - 20) Diskussions- och frågestund
 - 21) Sammanträdets avslutande
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Message from the chair of the board

On the 23rd of August, the board hosted its workshop for HT25, which counted with the participation of 10 people, including all fulltimers.

In this workshop, we discussed the structure, constitution, responsibilities and routines of the board, with particular detail on the economic routines and Landskap matters. The presentation used to support this workshop can be found as annex 1.

Integrated with this education segment were some discussions about the functioning of the board and what is currently working efficiently, and what could be improved for this semester.

It is mentioned that brevity in discussions within the meeting, as well as a pre-defined date for finalizing the meetings, could be advantageous, so that all board members can make plans afterward without needing to cancel or leave early if the meeting lasts past the time predicted. It is also mentioned that strongly prepared matters are an important way to optimize meetings, and Markus volunteered to look for the proposal template to be shared amongst all board members (annex 2).

After, we had a brief discussion about what projects are currently taken up by the board, as well as discussing some interesting new projects that have either already been taken by the fulltimers, and they would like board feedback, or that the board members would like to start working on. From this discussion came the following list:

a) Optimizing PCKassa

We have been informed during the last semester in organizing our items in the PC kassa system differently (adding cost unit numbers for each item and margins for the item), would allow us to integrate this software with Fortnox and reduce the labor associated with accounting for the Activities Office. The fulltimers have started adding new items in this manner, but all items would need to be updated like such.

This project aims for the fulltimers to have a standing point where they can request help within the committee or from the general board as needed, report updates, and bring up any costs that may come up during the integration phase.

From the board's perspective, once the stages above have been finalized, the board can use this point to address the results of the integration of the two systems, both on the workload and on the ability of this change in routines to produce equally accurate economic reports.

Proposed responsible person: Rebecca Andersson

Committees involved: VU

Message from the chair of the board

b) Communication and Inclusivity

As part of the last Mittermins, the fulltimers have understood that there are gaps in the way the communication works within the nation structure, and how this can impact the impact that this can have on our organization.

The fulltimers show great passion for improving the problems reported by the active members, thus the creation of this project. Since the topic is complex, a separate document describing the nuances of the project has been requested and should be made available before this board meeting.

Proposed responsible person: Rosanne Heijstek

Committees involved: Not proposed at the time of discussion

c) Activity evaluation

As mentioned in the EkU message, the EkU suggests making an activity report template to include things such as the number of guests, the number of staff hired, the average wait time for food, PR efforts (# platforms where it has been advertised, and potentially reach if the social media platform has that metric, ex. facebook) and a rough estimate on how much food is left over without the possibility of use in another activity. This will allow us to better assess the feasibility of the event as well as have a background for the results (ex. Low profits due to low attendance resulting from poor marketing). This could also apply to other scheduled events, such as the Jazzbar.

The first stage of this process would be for EkU and VU to together prepare and implement a template for this report, and later for the VU to follow up on the feasibility of the activities based on these parameters, together with the economic reports.

Proposed responsible person: Annika Sonnek

Committees involved: EkU and VU

d) Overview of administrative costs

After the reviewed the budget, we have noticed that some of our admin costs are high. Thus, a group within the EkU wants to, ahead of the budget preparation, scrutinize these costs to reduce them when possible.

An example of what this would entail includes looking through our trash disposal contract, which currently includes more services than what is being used.

Proposed responsible team: Annika Sonnek, David Costa and Catarina Leite

Committees involved: EkU

Message from the chair of the board

e) Fika accounting rework

As also mentioned in the EkU message, the fika accounting has often been either too complicated and time consuming or not accurate. We have already started the process of reworking it, but it would be advantageous to follow up on what changes are being implemented throughout the semester and how they impact both the accuracy of the economic results and the workload of the KM.

Proposed responsible people: Joana Baldi e Silva, David Costa

Committees involved: VU

f) Organizational optimization

We have discussed how many things could be improved overall in our structure to make our organization more productive and profitable.

This could include anything from adding another fulltimer (upgrading rental manager to a 4Q), buying equipment to make our rentals and clubs more appealing, changing posts/creating new posts, etc.

This would be an interesting “sister project” to the ATLAS project, which focuses on the work environment of the fulltimers, as it has a similar goal but from the perspective of the organization.

Proposed responsible people: Several shown interest in different aspects of the project (Catarina, David, Markus), perhaps a collaborative effort

Committees involved: Falls partially on all

g) Painting naming

Markus mentions that several paintings are unnamed, including Björn's, and he would like to get quotes for the plaques and make sure all names are added.

The major deciding point will be to approve of the budget and find the funding for this project.

Proposed responsible person: Markus Sjölen

Committees involved: AU

h) Furniture restoration

Kattis mentions how there are many items at the nation that have deteriorated quite significantly these past years (ex. sofa in stolpen, benches, attic furniture, witmanska room furniture).

To restore them, we would need, in the first instance, to acquire quotes, gather funding, and decide which items to prioritize. After this is completed, a follow up on the

Message from the chair of the board

Proposed responsible people: Katarina Bäcklund Stålenheim

Committees involved: Not proposed at the time of discussion

i) Mentorship project

We have on many occasions, but again at the workshop, mentioned how a mentorship system where the fulltimers would get stronger and personalized support from an older predecessor could be positive.

It is suggested that the first step is to collect information about how other nations with similar systems worked, followed by gathering a trial team of mentors to devise the best system of support.

The steps from research, implementation, and evaluation would benefit from continuous documentation via something like our beslutsliggare.

Proposed responsible people: Several shown interest in different aspects of the project (Annika, Catarina, Markus), perhaps a collaborative effort

Committees involved: Falls partially on all

j) Songbook committee

We have recently ordered more copies of the songbook we have had for some time now; however once these run out, it would be optimal to have a finalized version of a new songbook ready.

The songbook committee that had been previously assembled is inactive, but still interested in developing the project.

They however would like to have a member of the board to mediate the communication between them and the board, which motivates adding this point to the beslutsliggare.

Proposed responsible people: Not proposed at the time of discussion

Committees involved: AU

k) KM bible

As has also been mentioned in the VU, the KM position doesn't have a Bible quite the same as other fulltimer positions, which leads to frequent changes in work routines. Joana is already working on updating and complementing the documentation last made by Alina.

Through this project, Joana would be able to get feedback from the board, and especially from previous KMs, to make sure the documentation represents not only the current working routines, but what has been tried and failed, things that may differ from fall to spring, etc.

Message from the chair of the board

Proposed responsible people: Joana Baldi e Silva

Committees involved: VU

l) Bylaw implementation project

Sara Engman mentions how some decisions have been taken by the landskap in the last year that have not been fully implemented/ the change is not featured in our documentation (website, archive, etc). As this is a necessary task to be taken upon, and as Sara has finished her mandate as 1Q, it would be positive to have a way for her to update the board (in this case, via a Beslutsliggare point) and for the board to be able to retain documentation on what has been done throughout the process.

Proposed responsible people: Sara Engman

Committees involved: AU

The overall trend I all these projects is that they are all being addressed already in some way, and they could all benefit from a structure for continuous reported updates, like we can achieve through the beslutsliggare. Additionally, this would be an easy way for the committees to know which topics to check in and notice when they have been dormant.

We have also gotten a presentation from the fulltimers about their work tasks and responsibilities, which was both extremely important to understand any gaps in their knowledge of the position/any forgotten tasks that might have been falling through the cracks, but also what work is duplicated and what are some of the biggest stressors in their work. This could also be really good working material for the Atlas project, as the stressor highlights verify some the previous theories developed in work meetings about common problems within the work as a fulltimer. This presentation is added as annex 3.



FÖRSTE KURATORS MEDDELANDE TILL STYRELSEN DEN 2:a SEPTEMBER 2025

Medlemmar

Nationen har för närvarande 1166 betalande medlemmar, varav 260 betalar reducerad medlemsavgift (2025-08-26). Hittills har 92,6% av medlemmarna från vårterminen förnyat sitt medlemskap.

Inskrivningen har öppnat och jag är optimistisk inför den kommande recceperioden. Nationen kommer att representeras på välkomstdagen i universitetshuset på fredagen 28/8 och stingsfestivalen på Ångströmlaboratoriet lördagen 30/8.

Representation

- Bokrelease för proinspektör Sara Backman Prytz bok *Kvinnoriket*, 20/8
- 1Q-middag, Västgöta nation, 22/8
- Kräftan, Göteborgs nation, 30/8

Hedersmedlemmar

Terminens hedersbrev skickades ut förra veckan tillsammans med nationens kalendarium för kommande höst- och vårtermin. Hedersledamot Stefan Attefall har uppvaktats i samband med sin 65-årsdag den 21/8.

Annat

Efter otaliga försök att återfå tillgång till vårt Instagram-konto har vi nu skapat ett nytt. Annika Sonnek har vänligt erbjudit sig att fortsätta undersöka problemet med det gamla kontot.

Anne Andresen

Förste kurator

26 augusti 2025



SECOND CURATOR'S MESSAGE TO THE BOARD ON THE 2ND OF SEPTEMBER 2025

Liquidity

We took a loan of 100.000 sek from the treasury to be able to pay our invoices at the end of July. Together with the loan, our liquidity is around 70.000 sek*. This means that our current debts are higher than the money we have available in the bank. However, the treasury still needs to repay two renovation invoices worth around 175.000 sek. Given the latter, our liquidity should be around 245.000 sek. Subtracting the 2025 loans, our liquidity ends at -55.000 sek.

Result

- The salaries for the pub from 15 July-15 August as well as full timer, half timer and guard salaries for August 2025 have been paid out.
- Taxes for June and July were paid.
- The economic report for June 2025 is completed.
- The economic report for July 2025 is in progress.
- The pub has been making more money last week and nation memberships are rolling in.

Property

- The gate lock is finished!
- The stairs to Flygeln and the pub have been renovated.
- The Festsalen floor has been treated and looks considerably better.
- The security system is replaced according to our new contract with Securitas.
- The fire safety system is renewed according to our new contract with Presto.
- 3Q and I have done the Egenkontroll on the 27th of August.
- There will be a fire safety inspection on the 4th of September.
- The shades and heaters are repaired and functional, apart from one light strip.
- Contract discussions with Sweax are ongoing.

Projects

Over the summer, the new office has been working on several projects as listed in the project sheet. Examples include: discussions about communication and inclusion, an improved accounting system, updated work-hour sheets and the reorganization of the KLV room.

Notes

*This is the money we have available in the bank subtracted by our current debts.

Rosanne Heijstek Andre *kurator*



THIRD CURATOR'S MESSAGE TO THE BOARD ON THE 2ND OF SEPTEMBER

News and especially important matters

The clubwork for the fall and our normal activities with regular hours started on August 18th.

After a long wait, since the one working on my case has been on vacation, I'm finally responsible for our serving permit.

Joana couldn't attend the Anticimex course since it was in Swedish, so I took it instead of her.

Joana and I have done an inventory of the glasses, plates and cutlery in the nation. Sadly, we're low on some items, and I didn't have time to finish a proposal for this board meeting. I really want to get it done in time for the next one, though.

Jazzbar

The first jazzbar is planned for September 19th.

Gasques/Sittningar

The reccegasque is planned for September 20th.

Klubbar/Släpp

I'm still looking into options for the Reccegasque släpp. I'm aiming for us to be on a guest list, but from what I've heard there's little to no open släpps around S:t Larsgatan. Otherwise I have clubmasters that are willing to host a closed släpp.

Klubbmästarkonventet

We had our first meeting on August 20th. Nothing to report.

Rentals

Joana and I have updated the rental menu and Freya is finalizing it. The base price has increased with 20 kr and should now cover costs like staff (incl. social fees), internal rent, linens and candles.

I have also adjusted the prices for beverages so we have higher margins on our cheapest options, in hope that more customers will order more expensive items. All margins are still over the ones we have budgeted for.

Additional information can be found in the Rental manager's message.

Representation

- Kräftan 30/8, Göteborgs nation



Workload and stress

I feel very stressed. I didn't have time to finish a lot of the projects I wanted to have done before the semester started (updating a lot of sheets we're using and creating a more secure drive space for salary and liquor room sheets) and not enough planning for the upcoming events. Even though I work more than full-time it feels like I never get done and I'm slowly falling behind. Hopefully it will get better and that I can catch up in the upcoming weeks, when things are going back to normal.

Since it has been a stressful couple of weeks I have started to notice signs that I'm overworked, so I try to be mindful of that and rest during my free time.

Rebecca 'Beckish' Andersson

Tredje kurator

2025-08-29



UPLANDS
NATION

The KM Message

News and especially important matters

- The pub seems to be picking up with the new semester, which has made ordering harder but we have only had one day where we did not serve one of the burgers.
- I have changed the way accounting is done for the övre activities (everything except pub) to hopefully make it more fair on fika and separate the costs between fika, rentals, KLV/OH activities, pea soup etc. to be more reflective. It will not solve the problem of over-ordering (so if something is left over to the next month, it will still be accounted for in the previous month) but will spread out any "lost" ingredients (aka the kitchen using more than was estimated) and shared ingredients (sugar, flour, milk etc.).

Activities

- Fika has opened again since week 34, sales were high on sunny days and a bit lower on rainy days.
- We had the first rental of the semester on the 22/08.
- Pub is now open on Mondays as well. I have attached at the end the statistics on the food sold by item and day of the week.

Food

- The new pub menu has been out since 18/08, difficult to see if this has practically affected the revenue as it was planned to be out close to when the new students arrive/old students are back.
- The new rental menu is finished and is being sent out to potential customers.
- Karl has contacted me suggesting I start looking into food for Oktoberfest, so I have contacted one seller that seems to have good variety that is also sold on Menigo.

Kitchen & Hygiene

- There was an anticimex course but it was only in Swedish so I could not attend.
- The anticimex hygiene booklet in Swedish is much better and complete than the one they give in English. I have translated the Swedish booklet into English and am on the final revision. Hopefully I will have it done by the date of the meeting and it will have been distributed to the KLV and anyone else regularly in charge of the kitchen.
- I am making a presentation for the OH kick-off where I talk about the rules for kitchen hygiene. I am thinking of making it mandatory for all elected kitchen positions to come to the office to have training to be able to work (similar to mini-AAS for alcohol serving).

Representation

- August 30th: kräftan at GBG

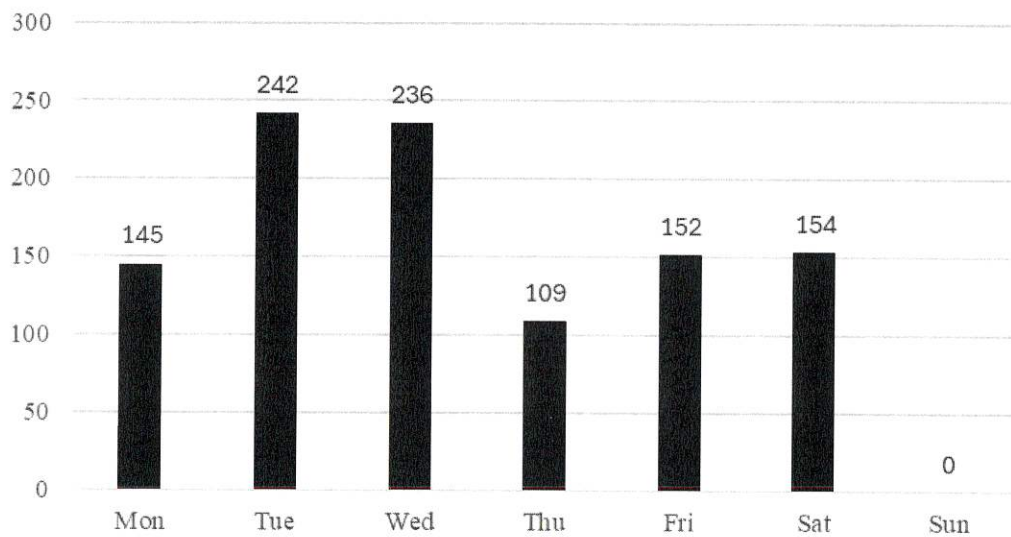
Joana Baldi David e Silva

Köksmästare

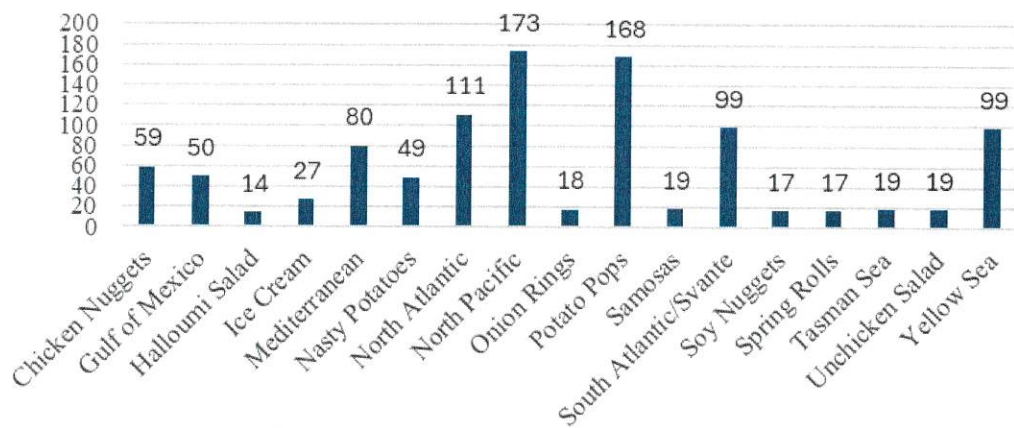
23 July 2025

Joana Silva

Total Items Sold (12/08 - 26/08)



Total Items Sold (08/07 - 26/08)





THE PUBMASTERS' MESSAGES TO THE BOARD OF UPLANDS NATION the 2nd of September 2025

IMPORTANT MATTERS

- The pub is now open from Monday to Saturday every week
- The first week's revenue was over 100000 SEK, which is a decent outcome.
- We are going to serve Strongbow as house cider instead of Bulmers, due to changes in Galatea's importing
- The shades and the heaters are working and good to go
- There has been staffing problem lately, since most of the people who are interested are new students and do not have a personal number and bank account.
- Ordered more table number holders and will be using it from week 36
- Creating Octoberfest staffing schedule
- The idea of opening the pub on Sundays is still on hold as there are ongoing discussions with the hosts about alternative ideas.

COMPLETED ACTIVITIES

- Got new wine glasses

ONGOING AND COMING ACTIVITIES

- Latin night on 11th or 12th
- Making decisions on beer orders for Octoberfest
- Pride pub from 15th to 20th
- Octoberfest on 26th and 27th

REPRESENTATION

- Crayfish party on 30th

Ranjit-Raja
Pubmästare
26-08-2025

Ranjit Raja

Message from the Administrative Committee

The Administrative Committee held a meeting on August 19, 2025. The following topics were discussed:

Attendees:

Anne Andresen
Ulrika Andersdotter
Nicolas Malet
Sara Engman
Markus Sjölen

Handovers during the summer

The Administrative Committee (AU) discussed handovers. Based on the discussion, it appears there were significant shortcomings in the handovers from the Activities Office during the summer. AU will report these deficiencies to the Activities auditor, as AU considers the information to be relevant for the upcoming discharge decision.

Although the nation developed guidelines in the spring to ensure handovers are carried out, AU notes that deficiencies persist. The Activities Committee (VU) will conduct a follow-up on handovers, and AU will request an update on the outcome. Depending on the findings, AU may propose further actions to the board.

Enrolment

Enrolment is underway. So far there has not been that much activities it is still early in the season. An event for the "reccegask" have been available online for a few weeks. Staffing for enrolment is good, several welcoming activities are scheduled, and things seem to be running smoothly. At the time of the meeting, around 1,000 people had renewed their membership.

Full-timer kick-off

A full-timer kick-off has been completed.

Policy on Representation

During the summer, the Financial Committee (EkU) raised questions to AU regarding representation—specifically, what constitutes “mandatory representation” and which budget items are intended to cover costs for various types of representation.

Representation is governed by the representation policy and the nation’s budget. These together determine what applies. For specific questions, contact the First Curator (1Q), who is responsible for these matters according to the regulations and policy.

What Counts as Mandatory Representation?

What constitutes as mandatory representation is defined in each full-timer’s regulations, which include representation at the nation’s own events (gasks, sexas) or, where applicable, representation in one of the Kuratorskonventet’s activities (e.g., 1Q and 2Q represents the nation at KK-meetings, 3Q, KM, and PM at KMK-meetings). This also includes cost-free representation, such as attending doctoral conferment ceremonies, professor’s installations and traditional events such as Gustaf II Adolf-events (but not the subsequent festivities like gasks or sexas). In the case where a full-timer cannot attend, then that full-timer is responsible for appointing a replacement.

Other external official representation (allmän representation) is governed by the representation policy. Official representation includes formal events where the nation is invited to attend (e.g., events by Uppsala universities, Uppsala Student Union, Kuratorskonventet or its sub-conventions, friend nations or

friend organizations, or other Uppsala nations at jubilees or inspector transitions). Only jubilees at 25-year intervals count (e.g., 350 and 375 years, but not 360 or 385).

Which accounts should cover what costs?

1Q decides in advance on reimbursement for official representation. Normally, one representative should be sent unless more attendees required. Costs are covered by budget account 6070 "Representation – Entire Nation" unless costs are covered by other accounts (see details below)

1Q is responsible to keep themselves updated on how much of the budget has been used. If costs exceed the budget, the representative must pay costs themselves or the board must approve the representation in advance.

Personal representation:

Covered by the respective accounts 6071 "Representation 1Q", 6072 "Representation 2Q", 6073 "Representation 3Q", 6074 "Representation KM", 6075 "Representation PM".

These are intended only to reimburse costs for full-timer dinners. The nation reimburses full-timers for these dinners as they are good opportunities to build connections and share experiences with colleagues in similar roles.

Representation – Entire Nation (6070):

Should only be used for official events where the nation is officially invited. 1Q is responsible for monitoring the budget. If the budget doesn't cover the cost, the representative must pay themselves.

This account also covers costs for HKK (including outgoing and incoming full-timers) and participation in KK-till. Full-timers who wish to attend Val-KK or Sport-KK must pay themselves.

Representation – Friend Nations (6053):

Covers costs for spring ball tickets for visiting one representative from official friend nations, and travel/accommodation for representatives attending their official events (Finnfest in Lund and Annual Celebration at Hämäläis-Osakunta). Attending the summer gathering for Hämäläis-Osakunta is not reimbursed.

1Q decides who represents the nation and how the budget is allocated. Others may attend but must cover their own costs. If costs exceed the budget, the nation does not reimburse these costs.

Club Work Activities (6066):

Covers costs for club workers and full-timers attending KMK-sexa and KMK-ball. At KMK-dinners, the Activities Office is expected to represent the nation. The nation also covers the club workers' costs to show appreciation for their work. Full-timers represent the nation as a way to show appreciation for the Club Workers and their work. First and Second Curators may also attend.

Office Holders' Activities (6065):

Covers costs for Midterm Collegium, Officeholder Kick-Off, and Officeholder Gask. Full-timers participate as operationally responsible. The nation reimburses food and accommodation, but generally not alcohol.

Other Representation which is not covered by the nation:

- Participation at Q-kollo;
- Attending other nation's dinners (unless it could be covered by the personal representation account, in such case the 1Q needs to approve the cost in advance);
- Attending the Ledningsregemente höstfest;

- Other organization's dinners (e.g. Råbiffen).

The budget has final say

Ultimately, the budget determines whether the nation reimburses general representation. Ahead of the budget process, the nation needs cost estimates for general representation. In recent years, delays in bookkeeping have complicated this. The nation should be aware of upcoming major jubilees—AU should be responsible for this.

Other Matters

AU notes that there are no budget items for costs related to full-time kick-offs, and it is unclear whether the nation reimburses costs for Inspectors representing the nation. The board should consider clarifying this ahead of the 2026 budget process.

KK-language barriers:

AU discussed the recurring problems for international students face in participating in KK's joint activities, which exclude non-Swedish speakers. AU recommends that 1Q raise the issue with KK officially requesting KK to decide on the matter.

Annual report 2024:

Sara reported that she has started work on the 2024 annual report and is awaiting feedback from Hedvig. The work is progressing.

Signed,

Markus Sjölen
*Chair of the Administrative
Committee*

20250825

Notes from EkU meetings summer 2025

Over the Summer period, EkU has met on two occasions for both the regular meeting for following up on the economics and the work of the 2Q, and a budget review, to identify problems in our budgeting strategy and come up with plans to better follow the existing budget and produce a better one for next year.

Result and budget review – spring

Food accounting

We need to look into how food is accounted for; the current system has some issues and the fika activity probably carries too much of the food cost.

Action point: David will assist KM in assessing solutions, and VU was asked to report on said issue.

At the time of this report, the KM Joana has started implementing a percentage-based system for common costs, to make the food accounting more reliable in activities such as fika and rentals.

Gemensamt klubbverk

A lot of costs associated with activities are put on this result unit. The costs are, for example, *förbrukningsmaterial*. The consequence of this is that the results of the activities are not representative due to indirect costs are not accounted for under the activity result unit.

Action point: Make an equation to place indirect costs on activities so that the result will be closer to reality.

David will look into making some sort of template. This point has also been reported to the VU and a solution is being streamlined.

Poplands

Internal rent is scattered over the year, which is not representative of the result unit since Poplands is only two days. A lot of products (both food and drinks) were purchased, and a lot of them expired due to there weren't as many visitors.

Action point: 2Q should change so that *internhyra* is only added for April and not for the rest of the year. The total amount of *internhyra* should be the same, though, just placed in April.

Inventories

There have been a lot of mistakes made with the inventories over the past 6 months, with it being particularly noticeable in the Pub results for April and May.

Action point: This should be followed up by VU. It is necessary to improving the handover and the templates used need to be looked over and updated.

Notes from EkU meetings summer 2025

Gasker

New system is needed in order to distribute income (tickets) on food and drinks. If this is not done, we won't have any margins to look at. Linen needs to be added to gasks as well.

Action point: VU/3Q find a system/routine in order to distribute the income of tickets in a more fair way so that we can see the margins. 2Q have to bookkeep linen on gasks as well.

Representation

It is confusing on what accounts costs for representation should be placed.

Action point: AU could write a PM with priorities of representation (if there isn't one already) and point to what accounts should be used for what. This has been requested to the AU via email.

Scholarships

Some scholarships are handed out by the *Seniorskollegium*. It's uncertain where this money should come from: from the treasury account or from the nation's accounts. This has led to awkward situations.

Action point: The *Seniorskollegium* cannot hand out any more scholarships until we know where this money should be coming from. Annika has volunteered to communicate this and, at the time of this message, has e-mailed Ullis.

Jul på Uplands food inventory

There have been issues with the food inventory at year's end. In December, the *Jul på Uplands* good donations have been accounted for, and when the food expires after it shows up as a huge loss in the January inventory. This created HUGE inventory differences for this year.

Action point: VU needs to help the activity office find a routine for this. This has been communicated and discussed at the VU.

Staffing

The staff costs for several activities are a lot higher than what is budgeted for. This is strange and should be looked into. There might be some cheating with hours going on, but we need to investigate this further in order to know for certain.

Action point: EU should follow up on the costs when reviewing economic reports, and VU should look into the routines of how staff enter their hours they've worked. In the long run, we should probably get a digital system in which it's harder to cheat or make mistakes.

Notes from EkU meetings summer 2025

16th of August

Svantes

The margins are good, but the income is still low. We believe this is due to a lack of customers, and we need to figure out why.

Action point: VU need to help the PM (and KM) look into the following:

- A menu that is easier to execute. The waiting time for food is probably too long.
- How many people are coming to Svantes?
- Marketing - what can be done?
- Staffing
 - How many people do we actually need?
 - How can we ensure we have enough staff to keep it open?
- Opening hours
- Check when people actually start working (related to the staffing point above).

Cocktail lounges

The margins are off, especially for liquor and beer. This activity needs to make money and then we need to make sure that our prices on both drinks and food are good.

Action point: 3Q needs to look into margins, and KM should look into what food is served and possible ways to simplify the menu.

The EkU also suggests making an activity report template to include things such as the number of guests, the number of staff hired, the average wait time for food, PR efforts (# platforms where it has been advertised, and potentially reach if the social media platform has that metric, ex. facebook) and a rough estimate on how much food is left over without the possibility of use in another activity. This will allow us to better assess the feasibility of the event as well as have a background for the results (ex. Low profits due to low attendance resulting from poor marketing). This could also apply to other scheduled events, such as the Jazzbar.

The EkU also suggests making updates to the economic report template so that we can see margins across the KLV activities.

Action point: EkU and VU should cooperate to make the activity report template. Daniel will look into the economic report.

Notes from EkU meetings summer 2025

Costs for Flygeln

We need to be able to see what costs are associated with the Flygeln in order to monitor them more closely.

Action point: Daniel will add a project that can be used for Flygeln. This will still be under the result unit Fastighet but can be viewed separately.

Uthyrningar

Rentals have shown to have huge potential, and we can actually make a lot of money from rentals. The results from the past 6 months have really shown this, and we need to take advantage of this opportunity. We can also make even more money if we make sure to purchase proper equipment, such as lighting (scholarship can be used for this) and a new sound system, because then we can charge for that as well.

Action point: Annika will talk to 3Q and check what the plan is moving forward. We also suggest the VU should look into purchasing of light equipment and after that sound equipment

Klubb

As of right now it's unclear what is actually placed on this result unit. Moving forward, we can add experimental activities as projects on this result unit. That way, we can separate them. We will have to discuss what we should use this result unit for in the new budget.

Action point: Have a verksamhetsplan to go with the budget of 2026, as well as have appropriate notes of what we will be budgeting for in each budget cpst unit.

Economic reports

We reviewed the Economic report for June at the EkU meeting in August and noticed the rental profits had not been added, and thus the result showed a loss. After some investigating, we noticed that it was very likely that it had not been accounted for accidentally.

Except for this correction, every other point seems in order, and we suggest this economic report (now corrected) should be approved.

Although the margins for pub, our biggest activity, seem within budgeted values, the absolute values are much lower than budgeted. We suggest that the VU, together with the Pub master, investigate ways to improve the number of visitors and, potentially, the average ticket per person. We suggest that marketing as well as consistent opening hours could be interesting points to start with.

Notes from EkU meetings summer 2025

Additionally, we have discussed the Budget for 2026 and how we should proceed with producing it. We came up with the following stages for developing the budget:

- Stage 1 (Mid to Late September): Property board meets and prepares their budget, with the help of the EkU and Daniel. This will give us an indication of what costs we expect for the property, which need to be secured by the activities.
- Stage 2 (Late September to Early October): EkU writes a proposal based on economic reports and sends it to the committees to be discussed and adjusted. Simultaneously to this, the fulltimers would write the Verksamhetsplan for 2026 so that the budget can reflect our intentions when it comes to our activities.
- Stage 3 (Mid to Late October): Committees discuss and adjust the proposal in accordance with their expertise.
- Stage 4 (early November): Board meets to tweak final proposal.
- Stage 5 (Early December): Budget is reviewed and approved by the Landskap.

MEETING WITH THE BOARD'S ACTIVITIES COMMITTEE (VU) 2025-08-20

Check-up on full-timers

The Third Curator is doing okay yet feels stressed due to the many activities starting up.

The Kitchen Master is doing okay.

The Pub Master is doing okay.

Check-up on accounting and inventory

The Third Curator is on time with accounting and inventory but reports incorrect numbers in inventory for wine from November to June due to a faulty spreadsheet. The mistake has been corrected for future months.

The Kitchen Master is on time with accounting and inventory.

The Pub Master is on time with accounting. Inventory has been delayed due to a miscommunication about purchase of TT and *krooss* calculation but should be fixed by next meeting.

Check-up on handovers

The fulltimers – all stepping in – have been tasked with bringing their handover checklist to the upcoming VU meeting.

Pest control contract

The VU has failed to appoint a person in charge of the pest control insurance contract. If it fails to do so by the board meeting, the VU recommends putting the matter down.

Purchase of carpets

The carpets were not purchased yet by the full-timers, but the discussion will be taken during the next full-timer meeting.

Pea soup – frequency

The VU discussed the profitability of the pea soup and its frequency. The committee discussed if other activities, such as the cocktail lounge, could be scheduled in alternance with the pea soup every other week. They discussed if it could also allow for pea hosts to focus on more elaborate events with entertainment. We also discussed how to minimize food waste.

The VU concluded that the Kitchen Master could experiment with the frequency of the event but should report to the board if these changes were to become more permanent.

Purchase of plates, cutlery and glasses

The VU reviewed the inventory of plates, cutlery and glasses done by the Activities office. At the time being, some of our biggest dinners cannot be served with our current set of plates.

The purchase of needed glasses was recommended, as well as the purchase of cheap cutlery and plates for the pub.

The conversation was inconclusive regarding the purchase of new sets of cutlery and plates for dinners – gasques and rentals.

Superpub and Oktoberfest

The VU discussed the planning of the Superpub and Oktoberfest, advising on menus, entertainment and guards.

Superpub is planned to be based on our regular activities with extended alcohol serving hours (from opening of the fika); the VU recommended some entertainment as previous editions included live gigs.

Oktoberfest needs a project leader, and ordering of foods and guards must be down soon.

EkU questions

The VU discussed the questions sent to it by the VU. These answers have been sent back separately, but here is a summary of the main discussion points:

- New routines for the KM's accounting, with costs being split across activities in a new way; an automated algorithm is being worked on. Moms always included.
- Gasque and balls' ticket income will be being broken time by item, so that all categories may have margins.
- The VU will analyze the results of food sales on the upcoming Jazzbars to minimize loss and maximize sales.
- JpU food will now be marked and not be accounted as part of the main inventory.
- Cleaning supplies costs will also be split across activities.

Some of these points will be followed up upon, and a general update of legacy handovers, so called "bibles", is needed.

Other matters

The VU discussed early closings of the pub and how to handle over-staffing when attendance is low.

Nicolas Malet

sammankallande för VU, pro tem



RENTAL MANAGER'S MESSAGE TO THE BOARD ON THE 2ND OF SEPTEMBER

Updates

I have returned to Uppsala from my summer internship and transitioned from working 8 hours a week to working 20 hours a week. I'm currently mostly working to set up rentals for the upcoming semester. August has been slow in terms of rentals, which was good for me to get a feel for the different tasks of rental management. I am in the process of updating our rental menu with the new prices KM and 3Q decided. For the rental I hosted on the 22nd of August, the accounting was done today under the instruction of the 3Q/RM, which is one of the last steps of the handover process. In cooperation with 3Q, we have set a rate for the rental of Festsälen and Stolpen, due to reoccurring demand.

Upcoming Rentals

We are currently in the process of negotiating with Sönerna from Snerkies for a weekly paid rental of Festsälen as a rehearsal space, while their nation is under renovation.

- September 11th: dissertation party 40-50 guests
- September 16th: University conference dinner 30 guests
- September 22nd: sections gasq
- September 26th: dissertation party 60-70 guests
- October 2nd: dissertation party
- November 6th: Sällskap
- November 8th: Studentprogram, 60 guests
- November 20th: Dissertation party
- November 29th: Gasq 120 guests
- December 6th: Sections Gasq

Previous Rentals

The following are previous rentals that have passed since the last board meeting on June 17th.

- August 24th: student org. gasq, 38 guests (paying for 40 guests)

Freya Kahlen

Rental Manager

2025-08-28

Ekonomisk rapport juni 2025

2025-06-30

Resultaträkning Nationen Summerat

Genererad: 25-09-01

Valuta: KSEK

Räkenskapsår: 25-01-01 - 25-12-31

	Utfall	Budget	Per fg år	Ack Utfall	Ack Budget
	jun-25	jun-25	jun-24	jun-25	jun-25
Nationsavgifter	18	143	10	477	860
Intäkter KLV	662	769	801	4 369	5 342
Hyror Flygeln	74	75	74	441	450
Övriga intäkter	21	23	12	119	389
Summa intäkter	775	1 010	898	5 407	7 041
Direkta kostnader	-378	-468	-359	-2 345	-2 971
Personalkostnader	-251	-240	-422	-1 624	-1 638
Övriga kostnader	-234	-432	-256	-2 154	-2 919
Delsumma Kostnader	-863	-1 141	-1 038	-6 123	-7 528
Avskrivningar	-17	-15	0	-99	-90
Räntor	0	-1	-3	0	-5
Bokslutsdisp.	-2	106	-2	-21	637
Resultat	-107	-40	-145	-837	55

Resultaträkning per Resultatenhet

Genererad: 25-09-01

Valuta: SEK

Räkenskapsår: 25-01-01 - 25-12-31

	Utfall	Budget	Fg år	Ack Utfall	Ack Budget
	jun-25	jun-25	jun-24	jun-25	jun-25
Administration	-134 384	24 594	-82 121	-326 206	147 564
Fastigheten	52 355	4 207	122 155	84 250	25 239
Aktiviteter	-16 386	-12 937	-12 091	-26 093	-77 625
Svantes	16 369	39 209	74 419	74 820	235 253
Fik	-5 868	-2 893	-22 664	-28 955	-17 357
Gasquer	-4 884	-6 112	-22 550	10 005	-36 673
Fredagar	-2 284	4 540	-31 296	7 146	27 237
Uthyrningar	107 073	35 654	157 639	364 486	213 924
Ärtor	-514	-877	-3 569	-7 376	-5 259
Poplands	-24 347	0	-144 066	-133 469	296 500
Sexor	0	-	-8 337	0	-
Klubb	6 192	-	-30 200	9 208	-
Gem KLV	-100 680	-125 646	-141 832	-883 569	-753 833
Resultat	-107 358	-	-144 515	-855 754	-

Resultaträkning enskild verksamhet

Affärsområde: 05, PUB

Genererad: 25-09-01

Räkenskapsår: 25-01-01 - 25-12-31

Valuta: KSEK

	Utfall	Budget	Fg år	Ack utfall	Budget
	jun-25	jun-25	jun-24	jun-25	jun-25
Mat	123	190	136	679	1 140
Sprit	30	42	45	252	253
Vin	22	22	18	90	130
Öl	234	289	291	1 310	1 732
Cider	37	54	44	238	325
Alk. fritt	13	8	9	56	48
Övriga intäkter	0	4	0	1	22
Summa Intäkter	458	608	543	2 626	3 650
Mat	-50	-127	-57	-412	-760
Sprit	-7	-18	-26	-45	-110
Vin	-1	-11	-5	-7	-65
Öl	-140	-180	-135	-786	-1 083
Cider	-21	-34	-20	-152	-203
Alk. fritt	-10	-4	-2	-21	-25
Summa Direkta Kostnader	-229	-374	-246	-1 423	-2 246
Förbrukningsvaror	-18	-13	-14	-90	-80
Kross & Svinn	-15	-1	-30	-64	-5
Kassadifferenser	0	0	-1	41	0
Emballagedifferenser	-7	0	0	-57	0
Internhyra	-72	-72	-70	-434	-434
Personalkostnader	-100	-108	-108	-562	-646
Bokslutsdispositioner	0	0	0	0	-3
Övriga kostnader	0	0	-1	0	-1
Summa Indirekta Kostnader	-213	-195	-223	-1 167	-1 169
Resultat	16	39	74	36	235
Bruttovinstmarginal					
Mat (%)	59,5 %	33,3 %	57,9 %	39,3 %	33,3 %
Sprit (%)	77,6 %	56,5 %	42,7 %	82,2 %	56,5 %
Vin (%)	97,5 %	50,0 %	70,6 %	91,7 %	50,0 %
Öl (%)	39,9 %	37,5 %	53,6 %	40,0 %	37,5 %
Cider (%)	41,5 %	37,5 %	54,4 %	36,2 %	37,5 %
Alk. fritt (%)	30,6 %	116,7 %	181,0 %	106,6 %	116,7 %

Resultaträkning enskild verksamhet

Affärsområde: 10, Uthyrningar
Räkenskapsår: 25-01-01 - 25-12-31

Genererad: 25-09-01
Valuta: SEK

	Utfall	Budget	Fg år	Ack utfall	Budget
	jun-25	jun-25	jun-24	jun-25	jun-25
Mat	47 625	26 667	42 294	188 678	160 000
Sprit	21 143	12 500	49 914	81 890	75 000
Vin	38 385	11 458	31 600	127 150	68 750
Öl	14 247	12 500	45 631	65 317	75 000
Cider	5 522	3 000	12 435	21 948	18 000
Alk. fritt	3 760	1 500	2 125	15 535	9 000
Övriga intäkter	48 150	25 250	68 725	200 991	151 500
Summa Intäkter	178 832	92 875	252 724	701 509	557 250
Mat	-12 963	-13 333	-17 910	-57 904	-80 000
Sprit	-5 714	-4 167	-13 866	-26 952	-25 000
Vin	-4 178	-4 583	-6 605	-23 375	-27 500
Öl	-4 734	-5 000	-14 322	-23 241	-30 000
Cider	-3 207	-1 250	-5 403	-11 502	-7 500
Alk. fritt	-1 642	-750	-3 007	-6 024	-4 500
Summa Direkta Kostnader	-32 439	-29 083	-61 113	-149 000	-174 500
Förbrukningsvaror	0	0	0	-65	0
Kassadifferenser	0	0	-50	0	0
Internhyra	-7 640	-7 640	-5 059	-45 839	-45 839
Personalkostnader	-31 681	-20 498	-28 863	-146 869	-122 988
Övriga kostnader	0	0	0	-1 000	0
Summa Indirekta Kostnader	-39 320	-28 138	-33 971	-193 773	-168 826
Resultat	107 073	35 654	157 639	358 736	213 924
Bruttovinstmarginal					
Mat (%)	72,8 %	50,0 %	57,7 %	69,3 %	50,0 %
Sprit (%)	73,0 %	66,7 %	72,2 %	67,1 %	66,7 %
Vin (%)	89,1 %	60,0 %	79,1 %	81,6 %	60,0 %
Öl (%)	66,8 %	60,0 %	68,6 %	64,4 %	60,0 %
Cider (%)	41,9 %	58,3 %	56,5 %	47,6 %	58,3 %
Alk. fritt (%)	278,6 %	180,0 %	-90,4 %	514,1 %	180,0 %

Resultatrapport KLV

Affärsområde: KLV
Räkenskapsår: 25-01-01 - 25-12-31

Genererad: 25-09-01
Valuta: KSEK

	Utfall	Budget	Per fg år	Ack Utfall	Ack Budget
	jun-25	jun-25	jun-24	jun-25	jun-25
Intäkter					
KLV	660	768	799	4 313	5 333
Övriga intäkter	11	3	11	89	271
Kross/Svinn	-23	-1	-30	-86	-5
Summa Intäkter	648	770	780	4 317	5 600
Direkta kostnader	-293	-459	-327	-2 192	-2 917
Övriga kostnader	-7	-30	-110	-432	-404
Förbrukningsvaror	-30	-33	-19	-208	-203
Personalkostnader	-210	-197	-382	-1 367	-1 376
Internhyra	-115	-107	-113	-691	-739

	Utfall	Budget	Per fg år	Ack Utfall	Ack Budget
	jun-25	jun-25	jun-24	jun-25	jun-25
Avskrivningar	-2	0	0	-15	0
Bokslutsdisp.	0	0	0	0	-3
Summa kostnader	-657	-826	-952	-4 905	-5 640
Resultat	-9	-56	-172	-588	-40
Bruttovinstmarginal					
Mat (%)	53,7 %	35,2 %	38,2 %	26,6 %	34,7 %
Sprit (%)	73,6 %	56,3 %	72,1 %	69,6 %	61,3 %
Vin (%)	81,9 %	50,0 %	62,7 %	55,0 %	48,8 %
Öl (%)	40,0 %	38,6 %	60,1 %	43,2 %	40,9 %
Cider (%)	41,8 %	38,3 %	60,8 %	44,9 %	42,4 %
Alk.fritt (%)	75,9 %	-88,9 %	-1,3 %	-22,6 %	-92,4 %

Resultaträkning enskild verksamhet

Affärsområde: 04, Aktiviteter

Genererad: 25-09-01

Räkenskapsår: 25-01-01 - 25-12-31

Valuta: SEK

	Utfall	Budget	Fg år	Ack utfall	Budget
	jun-25	jun-25	jun-24	jun-25	jun-25
Mat	0	0	300	0	0
Sprit	675	0	402	10 545	0
Vin	0	0	302	25 212	0
Öl	325	0	622	7 497	0
Cider	325	0	341	2 280	0
Alk. fritt	0	0	10	288	0
Övriga intäkter	9 750	292	600	19 093	1 750
Summa Intäkter	11 075	292	2 577	64 915	1 750
Mat	-3 670	0	-300	-13 983	0
Sprit	-4 863	0	-302	-15 275	0
Vin	-1 542	0	-303	-15 176	0
Öl	-2 173	0	-202	-7 036	0
Cider	-1 790	0	-141	-4 594	0
Alk. fritt	-260	0	0	-848	0
Summa Direkta Kostnader	-14 297	0	-1 248	-56 913	0
Kross & Svin	-227	0	0	-227	0
Kassadifferenser	0	0	0	1 711	0
Internhyra	-2 062	-2 062	-3 188	-12 375	-12 375
Personalkostnader	0	0	0	-2 017	0
Bokslutsdispositioner	0	0	0	-398	0
Övriga kostnader	-12 725	-8 208	-10 233	-28 899	-49 250
Summa Indirekta Kostnader	-15 014	-10 271	-13 421	-42 205	-61 625
Resultat	-18 236	-9 979	-12 091	-34 203	-59 875
Bruttovinstmarginal					
Sprit (%)	-620,4 %	-	24,8 %	-44,9 %	-
Vin (%)	-	-	-	39,8 %	-
Öl (%)	-568,5 %	-	67,6 %	6,1 %	-
Cider (%)	-450,8 %	-	58,6 %	-101,5 %	-
Alk. fritt (%)	-	-	-	-466,8 %	-

Resultaträkning enskild verksamhet

Affärsområde: 06, Fik

Genererad: 25-09-01

Räkenskapsår: 25-01-01 - 25-12-31

Valuta: SEK

	Utfall	Budget	Fg år	Ack utfall	Budget
	jun-25	jun-25	jun-24	jun-25	jun-25
Mat	17 557	14 583	4 337	163 703	87 500
Alk. fritt	2 077	1 733	540	19 056	10 400
Summa Intäkter	19 633	16 317	4 877	182 759	97 900
Mat	-12 598	-8 333	-2 773	-129 939	-50 000
Alk. fritt	-197	-1 083	-1 433	-4 196	-6 500
Summa Direkta Kostnader	-12 795	-9 417	-4 207	-134 134	-56 500
Kassadifferenser	-310	0	1 226	-1 454	0
Internhyra	-2 565	-2 565	-2 490	-15 388	-15 388
Personalkostnader	-9 832	-7 228	-22 070	-60 804	-43 369
Summa Indirekta Kostnader	-12 706	-9 793	-23 334	-77 646	-58 757
Resultat	-5 868	-2 893	-22 664	-29 021	-17 357
Bruttovinstmarginal					
Mat (%)	28,2 %	42,9 %	36,0 %	20,6 %	42,9 %
Alk. fritt (%)	92,5 %	37,5 %	-165,4 %	79,9 %	37,5 %

Resultaträkning enskild verksamhet

Affärsområde: 17, Klubb

Genererad: 25-09-01

Räkenskapsår: 25-01-01 - 25-12-31

Valuta: SEK

	Utfall	Budget	Fg år	Ack utfall	Budget
	jun-25	jun-25	jun-24	jun-25	jun-25
Mat	1 347	-	0	2 701	-
Sprit	10 589	-	0	30 766	-
Vin	130	-	0	430	-
Öl	351	-	0	1 429	-
Cider	484	-	0	523	-
Alk. fritt	90	-	0	195	-
Summa Intäkter	12 991	-	0	36 044	-
Mat	-1 568	-	0	-6 636	-
Sprit	-1 800	-	0	-7 821	-
Vin	-542	-	0	-811	-
Öl	-683	-	0	-1 104	-
Cider	-249	-	0	-290	-
Alk. fritt	-103	-	0	-166	-
Summa Direkta Kostnader	-4 946	-	0	-16 827	-
Internhyra	0	-	-2 147	0	-
Personalkostnader	-1 853	-	-22 653	-10 010	-
Övriga kostnader	0	-	-5 400	0	-
Summa Indirekta Kostnader	-1 853	-	-30 200	-10 010	-
Resultat	6 192	-	-30 200	9 208	-
Bruttovinstmarginal					
Mat (%)	-16,4 %	-	-	-145,7 %	-
Sprit (%)	83,0 %	-	-	74,6 %	-
Vin (%)	-316,8 %	-	-	-88,7 %	-
Öl (%)	-94,7 %	-	-	22,7 %	-
Cider (%)	48,6 %	-	-	44,6 %	-
Alk. fritt (%)	-22,2 %	-	-	22,6 %	-

Resultatrapport ÅRL

		Period	Akkumulerat	Period fg år
RÖRELSENS INTÄKTER				
Nettoomsättning				
3011	Nationsavgifter	16 485,00	474 360,00	10 490,00
3012	Seniorsavgifter	1 850,00	3 100,00	0,00
3020	Försäljning kuratel	0,00	5 700,00	60,00
3090	Övriga intäkter	0,00	64 800,77	0,00
3110	Mat	178 054,30	1 070 117,30	183 189,10
3120	Sprit	57 722,00	479 515,50	96 108,00
3121	Vin	54 345,00	260 622,20	49 626,00
3122	Starköl	243 976,10	1 508 584,10	337 529,00
3123	Övriga drycker	10 681,20	55 555,10	5 115,00
3124	Cider	40 693,40	314 502,40	56 353,00
3125	Alk.fritt	7 609,00	40 139,00	6 516,00
3160	Garderob	0,00	500,00	0,00
3170	Biljetter	0,00	444 247,75	25 550,00
3340	Kulturnämnd	0,00	205,00	0,00
3345	Spelförening	70,00	760,00	250,00
3510	Uthyrning lokal	31 900,00	155 840,00	41 475,00
3690	Övriga sidointäkter	17 854,00	49 297,50	11 050,00
3691	Pantretur	1 094,47	3 398,93	0,00
3740	Öres- och kronutjämning	-6,09	-56,97	-7,57
Summa nettoomsättning		662 328,38	4 931 188,58	823 303,53
Övriga rörelseintäkter				
3911	Hysesintäkter	73 507,00	441 042,00	73 507,00
3993	Erhållna donationer och gåvor	650,00	-3 347,00	967,00
Summa övriga rörelseintäkter		74 157,00	437 695,00	74 474,00
SUMMA RÖRELSENS INTÄKTER		736 485,38	5 368 883,58	897 777,53
RÖRELSENS KOSTNADER				
Råvaror och förnödenheter				
4010	Mat	-88 069,68	-803 924,23	-113 376,04
4020	Sprit	-19 938,40	-158 052,88	-27 021,81
4021	Vin	-12 002,74	-123 336,61	-18 707,58
4022	Starköl	-149 574,15	-860 459,95	-134 700,26
4023	Övriga drycker	-9 846,92	-110 660,22	-6 786,86
4024	Cider	-24 959,39	-176 394,30	-22 125,10
4025	Alk.fritt	5 458,37	-7 328,01	-4 983,48
4041	Försäljning kuratel	-46 920,00	-89 108,00	0,00
4250	Medlemsavgift Kuratorskonventet	0,00	71 458,00	0,00
4345	Seniorskollegiet	0,00	5 210,00	0,00
4352	Sexor	0,00	0,00	-683,25
4991	Kassadifferenser	-707,00	38 773,00	524,00
4992	Kross/Svinn	-15 394,44	-65 921,46	-31 246,69
4994	Emballagedifferenser	-7 069,31	-56 994,38	350,28
Summa råvaror och förnödenheter		-369 023,66	-2 336 739,04	-358 756,79
BRUTTOVINST		367 461,72	3 032 144,54	539 020,74
Övriga externa kostnader				
5060	Städning	-3 195,00	-22 216,00	-3 021,00
5120	Elkostnader	-29 982,51	-174 270,53	-35 428,21

Resultatrapport ÅRL

		Period	Akkumulerat	Period fg år
5130	Fjärrvärme	-14 265,01	-188 026,45	0,00
5140	Vatten och avlopp	-11 512,00	-67 972,00	-10 773,00
5160	Renhållning och sophämtning	-8 507,75	-58 505,48	-5 758,43
5161	Tvätt	-2 217,00	-49 993,00	-10 690,00
5162	Blommor och dekorationer	0,00	-9 992,00	0,00
5163	Blommor och kransar	0,00	-2 700,00	0,00
5170	Reparation fastighet	0,00	-49 158,00	0,00
5171	Reparation/underhåll inventarier	0,00	-19 191,01	-1 763,00
5190	Vaktmästare	-6 340,00	-35 320,50	-6 406,00
5192	Fastighetsförsäkringspremier	-4 982,33	-10 259,98	0,00
5199	Avtalsenligt underhåll	-11 527,47	-59 816,77	-5 105,25
5210	Hyra av maskiner och andra tekniska anläggningar	0,00	-11 025,00	0,00
5220	Hyra av inventarier och verktyg	-14 563,67	-214 541,28	-25 356,84
5410	Förbrukningsinventarier	-2 716,80	-111 348,26	-3 624,62
5460	Förbrukningsmaterial	-28 337,52	-142 798,92	-14 803,72
5500	Fastighetsskötsel	-20 088,00	-117 929,90	-3 151,00
5510	Bostadsförvaltning	-9 071,33	-116 848,49	-764,00
5530	Nycklar	-133,17	-10 562,02	0,00
5700	Frakter och transporter (gruppkonto)	0,00	-2 563,00	0,00
5710	Frakter	0,00	-4 603,98	-247,50
5800	Resekostnader	0,00	0,00	-960,00
5810	Biljetter	0,00	-1 300,00	0,00
5990	Övriga kostnader för reklam och PR	0,00	-3 380,63	0,00
6020	STIM	0,00	-15 037,99	0,00
6053	Utbyte vännationer	0,00	-2 450,00	0,00
6060	Kulturnämnd	0,00	-449,00	0,00
6065	Ämbetsmannadagar	-5 899,40	-16 577,34	-5 732,89
6066	Klubbverksamheter	-7 125,00	-12 395,00	-9 699,90
6070	Representation hela nationen, ej avdragsgill	-4 320,00	-5 620,00	0,00
6071	Representation 1Q, ej avdragsgill	-2 065,00	-5 908,34	-800,00
6072	Representation 2Q, ej avdragsgill	-847,00	-3 098,33	-300,00
6073	Representation 3Q, ej avdragsgill	-1 750,00	-3 158,33	-2 250,00
6074	Representation KM, ej avdragsgill	0,00	-1 420,00	-1 250,00
6075	Representation PM, ej avdragsgill	0,00	-2 170,00	-1 450,00
6110	Kontorsmateriel	0,00	-225,00	0,00
6150	Trycksaker	0,00	-2 363,00	0,00
6210	Telefon	-746,00	-6 655,00	-2 281,00
6230	Bredband	-2 860,00	-11 440,00	0,00
6310	Företagsförsäkringar	-5 772,58	-34 635,48	-10 907,84
6311	Nationsjobbförsäkring	-407,42	-2 444,52	0,00
6370	Kostnader för bevakning och larm	-23 735,00	-147 724,00	-10 606,83
6420	Revisionsarvode	0,00	-45 594,00	0,00
6530	Redovisningstjänster	-3 496,00	-125 108,00	0,00
6540	IT-tjänster	-4 239,89	-27 081,41	-1 785,49
6550	Konsultarvoden	0,00	-26 776,00	0,00
6570	Bankkostnader	-3 792,63	-36 709,17	-7 003,02
6969	Gage	0,00	-96 450,00	-30 930,00
6990	Övriga externa kostnader	0,00	-738,26	-1 200,00
6991	Övriga externa kostnader, avdragsgilla	0,00	0,00	-2 718,75
6994	Tillsynsavgift Kommunen/Tillstånd	0,00	-37 480,00	-39 000,00
Summa övriga externa kostnader		-234 495,48	-2 154 031,37	-255 768,29
Personalkostnader				
7010	Löner arbetare	-93 183,50	-590 964,25	-213 606,50
7210	Lön klubbverk	0,00	-5 660,00	-25 672,50
7220	Lön kuratel	-97 437,50	-542 906,50	-77 650,00
7230	Vaktlöner	-2 143,00	-82 286,00	-9 856,00
7510	Arbetsgivaravgifter 31,42 %	-58 487,00	-367 357,00	-95 693,00

Resultatrapport ÅRL

	Period	Akkumulerat	Period fg år
7690 Övriga personalkostnader	0,00	-34 639,44	0,00
Summa personalkostnader	-251 251,00	-1 623 813,19	-422 478,00
Avskrivningar			
7821 Avskrivningar byggnader	-8 575,00	-51 450,00	-7 948,00
7824 Avskrivningar på markanläggningar	-3 000,00	-18 000,00	-3 000,00
7832 Avskrivningar på inventarier och verktyg	-4 993,00	-29 958,00	-4 993,00
Summa avskrivningar	-16 568,00	-99 408,00	-15 941,00
RÖRELSERESULTAT	-134 852,76	-845 108,02	-155 166,55
Finansiella poster			
8314 Skattefria räntetäkter	0,00	0,00	7,00
8422 Dröjsmålsräntor för leverantörsskulder	0,00	-60,00	-2 702,96
8423 Räntekostnader för skatter och avgifter	0,00	0,00	-72,00
Summa finansiella poster	0,00	-60,00	-2 767,96
RESULTAT EFTER FINANSIELLA POSTER	-134 852,76	-845 168,02	-157 934,51
Bokslutsdispositioner			
8816 Nyttjande JpU Fondering	0,00	390,00	0,00
8825 Avsättning renoveringsfond	-2 053,50	-40 182,50	-1 965,00
8826 Avsättning JpU	0,00	18 750,00	0,00
Summa bokslutsdispositioner	-2 053,50	-21 042,50	-1 965,00
SUMMA RÖRELSENS KOSTNADER	-873 391,64	-6 235 094,10	-1 057 677,04
BERÄKNAT RESULTAT	-136 906,26	-866 210,52	-159 899,51

Ekonomisk rapport juli 2025

2025-07-31

Resultaträkning Nationen Summerat

Genererad: 25-09-01

Valuta: KSEK

Räkenskapsår: 25-01-01 - 25-12-31

	Utfall	Budget	Per fg år	Ack Utfall	Ack Budget
	jul-25	jul-25	jul-24	jul-25	jul-25
Nationsavgifter	19	143	14	496	1 003
Intäkter KLV	345	769	524	4 714	6 111
Hyror Flygeln	74	75	74	515	525
Övriga intäkter	9	23	1	128	412
Summa intäkter	445	1 010	613	5 853	8 051
Direkta kostnader	-143	-468	-12	-2 489	-3 439
Personalkostnader	-220	-240	-208	-1 844	-1 879
Övriga kostnader	-177	-432	-158	-2 331	-3 351
Delsumma Kostnader	-540	-1 141	-378	-6 663	-8 669
Avskrivningar	-17	-15	0	-116	-105
Räntor	0	-1	-2	0	-6
Bokslutsdisp.	-2	106	-1	-23	743
Resultat	-113	-40	233	-950	15

Resultaträkning per Resultatenhet

Genererad: 25-09-01

Valuta: SEK

Räkenskapsår: 25-01-01 - 25-12-31

	Utfall	Budget	Fg år	Ack Utfall	Ack Budget
	jul-25	jul-25	jul-24	jul-25	jul-25
Administration	-104 167	24 594	-77 755	-430 373	172 158
Fastigheten	118 023	4 207	153 109	202 272	29 446
Aktiviteter	-2 103	-12 937	-4 069	-28 196	-90 562
Svantes	11 139	39 209	321 102	85 959	274 462
Fik	-3 406	-2 893	-9 011	-32 360	-20 250
Gasquer	-8 302	-6 112	-5 230	1 703	-42 785
Fredagar	-2 441	4 540	-2 463	4 704	31 777
Uthyrningar	-7 640	35 654	-12 651	356 846	249 578
Ärtor	-514	-876	-448	-7 891	-6 135
Poplands	-22 341	0	-10 877	-155 811	296 500
Klubb	-421	-	-11 882	8 787	-
Gem KLV	-82 117	-125 635	-97 830	-965 686	-879 468
Resultat	-104 291	-	241 993	-960 045	-

Resultaträkning enskild verksamhet

Affärsområde: 05, PUB

Genererad: 25-09-01

Räkenskapsår: 25-01-01 - 25-12-31

Valuta: KSEK

	Utfall	Budget	Fg år	Ack utfall	Budget
	jul-25	jul-25	jul-24	jul-25	jul-25
Mat	81	190	115	760	1 330
Sprit	37	42	47	289	295
Vin	14	22	19	104	152
Öl	177	289	284	1 488	2 021
Cider	31	54	46	269	379
Alk. fritt	6	8	9	63	56
Övriga intäkter	9	4	0	10	26
Summa Intäkter	355	608	520	2 982	4 259
Mat	-76	-127	0	-488	-887
Sprit	-9	-18	0	-54	-128
Vin	-5	-11	0	-13	-76
Öl	-35	-180	0	-821	-1 263
Cider	-10	-34	0	-162	-237
Alk. fritt	-6	-4	-5	-27	-29
Summa Direkta Kostnader	-142	-374	-5	-1 565	-2 620
Förbrukningsvaror	-11	-13	-23	-101	-93
Kross & Svinn	-5	-1	0	-69	-6
Kassadifferenser	0	0	-1	41	0
Emballagedifferenser	0	0	0	-57	0
Internhyra	-72	-72	-70	-507	-507
Personalkostnader	-114	-108	-100	-676	-754
Bokslutsdispositioner	0	0	0	0	-3
Övriga kostnader	0	0	-1	0	-1
Summa Indirekta Kostnader	-203	-195	-195	-1 369	-1 364
Resultat	11	39	321	47	274
Bruttovinstmarginal					
Mat (%)	6,6 %	33,3 %	100,0 %	35,8 %	33,3 %
Sprit (%)	74,0 %	56,5 %	100,0 %	81,2 %	56,5 %
Vin (%)	63,2 %	50,0 %	100,0 %	87,8 %	50,0 %
Öl (%)	80,2 %	37,5 %	100,0 %	44,8 %	37,5 %
Cider (%)	67,9 %	37,5 %	100,0 %	39,8 %	37,5 %
Alk. fritt (%)	13,2 %	116,7 %	107,7 %	98,4 %	116,7 %

Resultaträkning enskild verksamhet

Affärsområde: 10, Uthyrningar
Räkenskapsår: 25-01-01 - 25-12-31

Genererad: 25-09-01

Valuta: SEK

	Utfall	Budget	Fg år	Ack utfall	Budget
	jul-25	jul-25	jul-24	jul-25	jul-25
Mat	0	26 667	0	188 678	186 667
Sprit	0	12 500	0	81 890	87 500
Vin	0	11 458	0	127 150	80 208
Öl	0	12 500	0	65 317	87 500
Cider	0	3 000	0	21 948	21 000
Alk. fritt	0	1 500	0	15 535	10 500
Övriga intäkter	0	25 250	0	200 991	176 750
Summa Intäkter	0	92 875	0	701 509	650 125
Mat	0	-13 333	0	-57 904	-93 333
Sprit	0	-4 167	0	-26 952	-29 167
Vin	0	-4 583	0	-23 375	-32 083
Öl	0	-5 000	0	-23 241	-35 000
Cider	0	-1 250	0	-11 502	-8 750
Alk. fritt	0	-750	0	-6 024	-5 250
Summa Direkta Kostnader	0	-29 083	0	-149 000	-203 583
Förbrukningsvaror	0	0	0	-65	0
Internhyra	-7 640	-7 640	-5 059	-53 478	-53 478
Personalkostnader	0	-20 498	-7 592	-146 869	-143 486
Övriga kostnader	0	0	0	-1 000	0
Summa Indirekta Kostnader	-7 640	-28 138	-12 651	-201 413	-196 964
Resultat	-7 640	35 654	-12 651	351 096	249 578
Bruttovinstmarginal					
Mat (%)	-	50,0 %	-	69,3 %	50,0 %
Sprit (%)	-	66,7 %	-	67,1 %	66,7 %
Vin (%)	-	60,0 %	-	81,6 %	60,0 %
Öl (%)	-	60,0 %	-	64,4 %	60,0 %
Cider (%)	-	58,3 %	-	47,6 %	58,3 %
Alk. fritt (%)	-	180,0 %	-	514,1 %	180,0 %

Resultatrapport KLV

Affärsområde: KLV
Räkenskapsår: 25-01-01 - 25-12-31

Genererad: 25-09-01

Valuta: KSEK

	Utfall	Budget	Per fg år	Ack Utfall	Ack Budget
	jul-25	jul-25	jul-24	jul-25	jul-25
Intäkter					
KLV	340	767	520	4 654	6 101
Övriga intäkter	8	4	5	98	275
Kross/Svinn	-14	-1	-1	-100	-6
Summa Intäkter	335	770	524	4 652	6 370
Direkta kostnader	-123	-459	-11	-2 315	-3 376
Övriga kostnader	-16	-30	-23	-448	-434
Förbrukningsvaror	-16	-33	-39	-225	-235
Personalkostnader	-178	-197	-167	-1 545	-1 572
Internhyra	-115	-107	-113	-806	-846
Avskrivningar	-2	0	0	-17	0

	Utfall	Budget	Per fg år	Ack Utfall	Ack Budget
	jul-25	jul-25	jul-24	jul-25	jul-25
Bokslutsdisp.	0	0	0	0	-3
Summa kostnader	-451	-826	-353	-5 356	-6 466
Resultat	-116	-56	171	-704	-96
Bruttovinstmarginal					
Mat (%)	0,7 %	35,2 %	100,0 %	24,8 %	34,8 %
Sprit (%)	83,1 %	56,3 %	100,0 %	70,6 %	60,8 %
Vin (%)	141,1 %	50,0 %	100,0 %	59,8 %	49,0 %
Öl (%)	83,6 %	38,6 %	100,0 %	47,5 %	40,6 %
Cider (%)	85,0 %	38,3 %	100,0 %	48,5 %	41,9 %
Alk.fritt (%)	3 608,9 %	-87,8 %	-14,5 %	-31,3 %	-91,8 %

Resultaträkning enskild verksamhet

Affärsområde: 04, Aktiviteter

Genererad: 25-09-01

Räkenskapsår: 25-01-01 - 25-12-31

Valuta: SEK

	Utfall	Budget	Fg år	Ack utfall	Budget
	jul-25	jul-25	jul-24	jul-25	jul-25
Sprit	2 073	0	0	12 617	0
Vin	0	0	0	25 212	0
Öl	394	0	0	7 891	0
Cider	102	0	0	2 382	0
Alk. fritt	0	0	0	288	0
Övriga intäkter	1 800	292	0	20 893	2 042
Summa Intäkter	4 368	292	0	69 283	2 042
Mat	-1 973	0	0	-15 956	0
Sprit	-2 002	0	0	-17 276	0
Vin	-1 668	0	0	-16 845	0
Öl	-645	0	0	-7 681	0
Cider	-221	0	0	-4 815	0
Alk. fritt	0	0	0	-848	0
Summa Direkta Kostnader	-6 509	0	0	-63 422	0
Kross & Svin	0	0	0	-227	0
Kassadifferenser	0	0	0	1 711	0
Internhyra	-2 062	-2 062	-3 188	-14 437	-14 437
Personalkostnader	0	0	0	-2 017	0
Bokslutsdispositioner	0	0	0	-398	0
Övriga kostnader	0	-8 208	-170	-28 899	-57 458
Summa Indirekta Kostnader	-2 062	-10 271	-3 358	-44 267	-71 895
Resultat	-4 203	-9 979	-3 358	-38 406	-69 854
Bruttovinstmarginal					
Sprit (%)	3,4 %	-	-	-36,9 %	-
Vin (%)	-	-	-	33,2 %	-
Öl (%)	-63,8 %	-	-	2,7 %	-
Cider (%)	-116,7 %	-	-	-102,2 %	-
Alk. fritt (%)	-	-	-	-466,8 %	-

Resultatrapport ÅRL

		Period	Akkumulerat	Period fg år
RÖRELSENS INTÄKTER				
Nettoomsättning				
3011	Nationsavgifter	16 825,00	491 185,00	14 115,00
3012	Seniorsavgifter	2 100,00	5 200,00	0,00
3020	Försäljning kuratel	180,00	5 880,00	385,00
3090	Övriga intäkter	0,00	64 800,77	0,00
3110	Mat	81 445,30	1 162 782,60	119 335,90
3120	Sprit	38 641,20	522 985,70	46 696,00
3121	Vin	14 340,00	281 062,20	19 186,00
3122	Starköl	177 695,75	1 691 054,85	284 019,80
3123	Övriga drycker	-3 269,39	52 735,71	4 698,00
3124	Cider	31 089,81	347 828,21	45 854,00
3125	Alk.fritt	3 040,00	43 179,00	5 015,00
3160	Garderob	0,00	500,00	0,00
3170	Biljetter	1 800,00	446 047,75	0,00
3340	Kulturnämnd	0,00	205,00	0,00
3345	Spelförening	30,00	790,00	170,00
3510	Uthyrning lokal	0,00	162 440,00	0,00
3690	Övriga sidointäkter	8 545,00	59 792,50	0,00
3691	Pantretur	-257,92	3 141,01	4 459,00
3740	Öres- och kronutjämning	-1,60	-58,57	-1,13
Summa nettoomsättning		372 203,15	5 341 551,73	543 932,57
Övriga rörelseintäkter				
3911	Hysesintäkter	73 507,00	514 549,00	73 507,00
3993	Erhållna donationer och gåvor	-250,00	-3 597,00	878,00
Summa övriga rörelseintäkter		73 257,00	510 952,00	74 385,00
SUMMA RÖRELSENS INTÄKTER		445 460,15	5 852 503,73	618 317,57
RÖRELSENS KOSTNADER				
Råvaror och förnödenheter				
4010	Mat	-82 859,08	-890 010,02	-2 773,26
4020	Sprit	-8 192,15	-167 476,02	0,00
4021	Vin	4 230,56	-119 581,48	0,00
4022	Starköl	-29 740,46	-891 880,04	0,00
4023	Övriga drycker	-6 280,41	-116 990,99	-11 935,63
4024	Cider	-4 854,39	-182 862,23	0,00
4025	Alk.fritt	-1 768,59	-9 441,06	0,00
4041	Försäljning kuratel	0,00	-89 108,00	0,00
4250	Medlemsavgift Kuratorskonventet	0,00	71 458,00	0,00
4345	Seniorskollegiet	0,00	5 210,00	0,00
4351	Recceverksamhet	0,00	0,00	-711,00
4991	Kassadifferenser	-42,00	38 731,00	-1 145,20
4992	Kross/Svinn	-13 966,31	-79 887,77	0,00
4994	Emballagedifferenser	0,00	-56 994,38	0,00
Summa råvaror och förnödenheter		-143 472,83	-2 488 832,99	-16 565,09
BRUTTOVINST		301 987,32	3 363 670,74	601 752,48
Övriga externa kostnader				
5060	Städning	0,00	-22 216,00	-3 021,00
5120	Elkostnader	-23 209,55	-197 480,08	0,00

Resultatrapport ÅRL

		Period	Ackumulerat	Period fg år
5130	Fjärrvärme	-13 281,25	-201 307,70	0,00
5140	Vatten och avlopp	0,00	-67 972,00	-10 768,00
5160	Renhållning och sophämtning	-7 361,48	-65 866,96	-5 404,50
5161	Tvätt	-8 149,00	-58 142,00	-2 610,00
5162	Blommor och dekorationer	0,00	-9 992,00	0,00
5163	Blommor och kransar	0,00	-2 700,00	-1 900,00
5170	Reparation fastighet	0,00	-49 158,00	0,00
5171	Reparation/underhåll inventarier	0,00	-19 191,01	-1 713,00
5190	Vaktmästare	-8 013,00	-43 333,50	0,00
5192	Fastighetsförsäkringspremier	-4 982,33	-15 242,31	0,00
5199	Avtalsenligt underhåll	-4 640,46	-64 457,23	-4 181,25
5210	Hyra av maskiner och andra tekniska anläggningar	-587,67	-11 612,67	0,00
5220	Hyra av inventarier och verktyg	-11 032,92	-225 574,20	-11 032,92
5410	Förbrukningsinventarier	-2 043,94	-113 392,20	-365,64
5460	Förbrukningsmaterial	-15 688,02	-158 486,94	-38 686,76
5500	Fastighetsskötsel	-3 276,00	-121 205,90	-4 984,00
5510	Bostadsförvaltning	0,00	-116 848,49	0,00
5530	Nycklar	-133,17	-10 695,19	0,00
5700	Frakter och transporter (gruppkonto)	0,00	-2 563,00	0,00
5710	Frakter	0,00	-4 603,98	0,00
5800	Resekostnader	0,00	0,00	-1 195,00
5810	Biljetter	0,00	-1 300,00	0,00
5990	Övriga kostnader för reklam och PR	0,00	-3 380,63	0,00
6020	STIM	0,00	-15 037,99	-1 340,00
6053	Utbyte vännationer	-6 750,00	-9 200,00	0,00
6060	Kulturnämnd	0,00	-449,00	0,00
6065	Ämbetsmannadagar	-3 240,00	-19 817,34	-170,35
6066	Klubbverksaktiviteter	0,00	-12 395,00	0,00
6070	Representation hela nationen, ej avdragsgill	-5 712,00	-11 332,00	0,00
6071	Representation 1Q, ej avdragsgill	-1 280,00	-7 188,34	-1 960,00
6072	Representation 2Q, ej avdragsgill	-500,00	-3 598,33	-865,00
6073	Representation 3Q, ej avdragsgill	-430,00	-3 588,33	-930,00
6074	Representation KM, ej avdragsgill	0,00	-1 420,00	-465,00
6075	Representation PM, ej avdragsgill	0,00	-2 170,00	-930,00
6110	Kontorsmateriel	-2 797,25	-3 022,25	-1 371,00
6150	Trycksaker	-3 523,75	-5 886,75	0,00
6210	Telefon	-744,00	-7 399,00	-2 281,00
6230	Bredband	-11 440,00	-22 880,00	-8 580,00
6310	Företagsförsäkringar	-5 772,58	-40 408,06	-10 907,84
6311	Nationsjobbförsäkring	-407,42	-2 851,94	0,00
6370	Kostnader för bevakning och larm	-13 536,33	-161 260,33	-22 932,67
6420	Revisionsarvode	0,00	-45 594,00	0,00
6530	Redovisningstjänster	-2 888,00	-127 996,00	-1 059,00
6540	IT-tjänster	-4 804,79	-31 886,20	-2 683,14
6550	Konsultarvoden	0,00	-26 776,00	0,00
6570	Bankkostnader	-10 404,47	-47 113,64	-11 265,96
6969	Gage	0,00	-96 450,00	0,00
6990	Övriga externa kostnader	0,00	-738,26	0,00
6994	Tillsynsavgift Kommunen/Tillstånd	0,00	-37 480,00	-6 757,50
Summa övriga externa kostnader		-176 629,38	-2 330 660,75	-160 360,53
Personalkostnader				
7010	Löner arbetare	-78 340,50	-669 304,75	-63 413,00
7210	Lön klubbverk	-7 350,00	-13 010,00	-18 970,00
7220	Lön kuratel	-79 980,00	-622 886,50	-77 650,00
7230	Vaktlöner	-2 143,00	-84 429,00	-2 143,00
7510	Arbetsgivaravgifter 31,42 %	-52 125,00	-419 482,00	-49 105,20
7690	Övriga personalkostnader	0,00	-34 639,44	0,00

Resultatrapport ÅRL

	Period	Akkumulerat	Period fg år
Summa personalkostnader	-219 938,50	-1 843 751,69	-211 281,20
Avskrivningar			
7821 Avskrivningar byggnader	-8 575,00	-60 025,00	-7 948,00
7824 Avskrivningar på markanläggningar	-3 000,00	-21 000,00	-3 000,00
7832 Avskrivningar på inventarier och verktyg	-4 993,00	-34 951,00	-4 993,00
Summa avskrivningar	-16 568,00	-115 976,00	-15 941,00
RÖRELSERESULTAT	-111 148,56	-926 717,70	214 169,75
Finansiella poster			
8314 Skattefria ränteintäkter	0,00	0,00	24,00
8422 Dröjsmålsräntor för leverantörsskulder	0,00	-60,00	-1 868,59
Summa finansiella poster	0,00	-60,00	-1 844,59
RESULTAT EFTER FINANSIELLA POSTER	-111 148,56	-926 777,70	212 325,16
Bokslutsdispositioner			
8816 Nyttjande JpU Fondering	0,00	390,00	0,00
8825 Avsättning renoveringsfond	-1 682,50	-41 865,00	-805,00
8826 Avsättning JpU	0,00	18 750,00	0,00
Summa bokslutsdispositioner	-1 682,50	-22 725,00	-805,00
SUMMA RÖRELSENS KOSTNADER	-558 291,21	-6 802 006,43	-406 797,41
BERÄKNAT RESULTAT	-112 831,06	-949 502,70	211 520,16

Controllers report

Outgoing invoices

There are about 65k in outstanding overdue invoices (not counting invoices to the Treasury, which we're looking into). These are exclusively invoices to other nations and our own active members, so all rentals have been paid.

Incoming invoices

No invoices that are overdue.

There's about 477k in outstanding invoices (including the ones not yet registered). On invoice is for a new fire alarm (190K), I believe this should be covered by the Treasury?
The current liquidity is about 448k, so lacking 29k funds are transferred to cover the invoice mentioned.

Taxes

All taxes paid on time, shouldn't be any deficit on the tax account. I'm still waiting on getting access to the Tax account, it's likely necessary to send in the form again.

Economic Reports 2024

No progress on the reports, due to missing activities reports. My understanding is that these will likely be solved this month.

Economic Report June

I've done a bigger accounting audit for the first six months. Aside from a few minor things, my assessment is that the accounting is in good order. No report done as of writing this.

I've updated the report template to also show the margins for all KLV-activities collectively. Everything is above budget, aside from the food.

The rentals are continuing to perform well. Svantes is still lagging behind budget, but pretty much in line with last year looking at the first 6 months. During this time Svantes generated about 54% of the nations total income.

Bokslut 2023

The auditor is back from his vacation and working on this. I believe he received the last answers earlier this week. He is also aware of when Landskap I is. I will follow up with him during the next week.

New board platform and digital storage policy – August 2025 update

Background

In December 2024, the board commissioned a replacement for its former website, as well as an updated version of the document handling policy (from 2003/2020). This would be done in connection with the creation of a common Drive for the nation's document storage and its boards.

Over the spring of 2025, the new board workspace was developed on Google Drive and has been fully functional as of July 2025 after the migration of many documents. The previous board website has been scheduled for deletion by its owner.

Remaining tasks

From the tasks originally given to the workgroup, the following tasks remain:

Task	Time frame
Investigating online storage solutions.	<i>Proposal in September-November 2025.</i>
Reviewing the nation's document handling plan.	<i>First draft: Autumn 2025.</i> <i>Final draft (if needed): Spring 2026</i>
Creating a taxonomy for the stored documents and transferring documents.	<i>As soon as the platform is chosen. Done during - and by the end of - Spring 2026.</i>
Sorting already existing documents -- physical and digital.	<i>Same as above.</i>
Reviewing the project	<i>End of Spring 2026 (estimated).</i>

The work group

The current group consists of Nicolas Malet (project leader) and Sebastian Andersson Kurko. Due to the latter having other commitments, the project could do with one or two additional pair of hands.

Other

Nothing else to report.

Nicolas Malet
project leader

UPLANDS NATIONS STYRELSE

PER CAPSULAM DECISION: RENTAL MANAGER HT25 (2025-06-25)

Proposal

On 25th June 2025 at 18:06, a proposal for a per capsulam decision was sent to the nation board's members by email, with two combined proposals and supporting documentation. The proposals were as follow:

Styrelsen beslutar

1. att välja Freya Kahlén till uthyrningsansvarig för höstterminen 2025, samt

2. att erbjuda uthyrningsansvarig en månadslön motsvarande 20% av heltidrarvudet för perioden 2025-07-01 till 2025-07-31, och motsvarande 50% av heltidrarvudet för perioden 2025-08-01 till 2025-12-31.

Results from per capsulam decision

On 27th June 2025 at 16:43, the following votes have been received by the chair:

Expressed votes: 10 (ten). The vote is VALID.

Did not vote: 7 members

<u>Result:</u>	FOR THE PROPOSALS:	9 (seven) votes
	AGAINST THE PROPOSALS:	1 (one) vote

With a majority of the votes cast in favor of the proposal, the motion is ADOPTED.

Furthermore, a majority of board members having voted in favor of the proposal, the vote closes early.

Decision:

Styrelsen beslutar att välja Freya Kahlén till uthyrningsansvarig för höstterminen 2025, samt att erbjuda uthyrningsansvarig en månadslön motsvarande 20% av heltidrarvudet för perioden 2025-07-01 till 2025-07-31, och motsvarande 50% av heltidrarvudet för perioden 2025-08-01 till 2025-12-31.



UPLANDS NATIONS STYRELSE

Attached files

Documentation.

Nicolas Malet
ordförande för styrelsen



UPLANDS NATIONS STYRELSE

PER CAPSULAM DECISION: PURCHASE OF MERCH (2025-07-29)
Proposal

On 29th July 2025 at 16:43, a proposal for a per capsulam decision was sent to the nation board's members by email, with three proposals and supporting documentation. The proposals were as follows:

Styrelsen beslutar

1. att ge heltidarna i uppdrag att köpa merch för upp till 30.000 kr.

ELLER

2. att ge heltidarna i uppdrag att köpa merch för upp till 26.000 kr

ELLER

3. att ge heltidarna i uppdrag att köpa merch för upp till 13.000 kr.

For this vote, ranked choice voting was used.

Results from per capsulam decision

On 2nd August 2025 at 23:59, at the set closing time, the following votes have been received by the chair:

Expressed votes: 9 (votes).

Did not vote: 8 members

Result:

Motion	1st	2nd	3rd	Against
1. att ge heltidarna i uppdrag att köpa merch för upp till 30.000 kr.	1	2	0	5
2. att ge heltidarna i uppdrag att köpa merch för upp till 26.000 kr	4	1	0	4
3. att ge heltidarna i uppdrag att köpa merch för upp till 13.000 kr.	0	1	3	4

The proposal, having not met either the threshold of votes for the decision to be valid (9 votes), nor for postponement (3 requests), the tabled motion fails.



UPLANDS NATIONS STYRELSE

Decision:

No decision was made as the tabled motion failed.

Attached files

Documentation from the First Curator.

Catarina Leite
ordförande för styrelsen

TEMPORARY DIGITAL STORAGE PLAN FOR THE BOARD'S WORKSPACE

Background

Since the mandate was given to the workgroup, a temporary board workspace has been created on Google Drive to replace the board website. Sebastian and I (Nicolas) have migrated almost all the selected documents to the new platform from the website.

To settle how the board workspace is to be used until a final digital storage policy is adopted later, the attached digital storage plan (see annex A) outlines how documents should be handled on the board platform.

Guiding concepts

The board's workspace is designed to store information and files for the board's use, as well as act as its temporary storage. It does not replace the physical archiving routines but makes content digitally accessible. Storing online is mostly reserved for recent and/or actual documents.

The following principles are proposed:

- Protocols and their attachments, kept for 5 years on the Drive,
- Contracts are handled as per the current document handling plan,
- Nation documents (styrddokument) are kept on the Drive as long as they are relevant (no old versions),
- Work documents and templates (checklists, to-do list, etc..)c are kept on the Drive as long as they are relevant,
- Budgets are kept, no further instructions on the rest of economic documents.

Important considerations

This storage plan is meant to be temporary, hence is limited in its scope and what it defines.

Documents that have not been uploaded prior to the plan's adoption (t.ex. missing protocols, etc...) do not have to be uploaded. While it would be practical, it is neither expected to be done retroactively, nor is it to become a priority task for the respective people in charge.

All the people in charge of a document type will have to actively take care of the documents in question.

The previous digital archive of attachments from 2012-2018 on fs-un.org would be deleted, with the expectation that they would have properly been printed and archived.

Proposal

To adopt the digital storage plan for the board's workspace as per attachment A.

Nicolas Malet
project leader

Attachments

A: Proposed Temporary Digital Storage Plan.

Annex A: Proposed Temporary Digital Storage Plan

Board platform - Temporary Digital Storage Plan				
Type of document	Format	Weeding/Calling	In charge	Notes
Board protocols, with attachments	.pdf	after 5 years	1Q	adjusted and signed, original must exist printed
Landskap protocols, with attachments	.pdf	after 5 years	1Q	adjusted and signed, original must exist printed
Attachments (underlag) - digital originals	-	after 5 years	Chair	printed copy must be affixed to protocol
Project work documents (committees)	-	when project completed	Committee summoner	a final summarizing attachment should be presented at a meeting for archiving purposes
Budgets	.pdf + .xls	kept	2Q	added when adopted by landskap
Nation documents (styrdokument)	.pdf	when obsolete	1Q	added when adopted by organ
Contracts	.pdf	when obsolete	Full-timers	
Previous contracts	.pdf	kept	Full-timers	moved from active contracts
Contract ledger - yearly review	.pdf	kept	Chair	
Templates related to the board' tasks	-	when obsolete	Chair	



UPLANDS NATIONS STYRELSE

PER CAPSULAM DECISION: TEMPORARY STORAGE PLAN (2025-07-29)

Proposal

On 29th July 2025 at 15:03, a proposal for a per capsulam decision was sent to the nation board's members by email, with one exclusive proposal and supporting documentation. The proposal was as follow:

Styrelsen beslutar

1. att anta den tillfälliga digitala dokumentshandlingsplan för styrelsens workspace enligt bilaga A.

Results from per capsulam decision

On 31st July 2025 at 21:27, at the set closing time, the following votes have been received by the chair:

Expressed votes: 13 (thirteen). The vote is VALID.

Did not vote: 4 members

<u>Result:</u>	FOR PROPOSAL:	13 (thirteen) votes
	AGAINST THE PROPOSAL:	none

With a majority of the votes cast in favor of the proposal, the motion is ADOPTED.

Decision:

Styrelsen beslutar att anta den tillfälliga digitala dokumentshandlingsplan för styrelsens workspace enligt bilaga A.

Attached files

Documentation from Nicolas Malet added as Bilaga A

Catarina Leite
ordförande för styrelsen



Ansvarig
Katarina Bäcklund Stålenheim
Skattmästare fastighet
Beslutsunderlag
2025-08-29

UPLANDS NATIONS STYRELSE

Törnlunds stipendium/scholarship

Förslag till beslut

Styrelsen beslutar:

att Törnlunds stipendium för 2025 används för renovering av nationens äldre möbler.

att prioritetsordningen för renoveringen beslutas successivt av styrelsen.

Sammanfattning av ärendet

F O Törnlunds stipendiestiftelse för Uplands Nation förvaltas av Akademiförvaltningen vid Uppsala universitet. Nationen måste årligen skicka in en ansökan om stipendiet. Till ansökan ska bifogas ett beslut från styrelsen om hur pengarna ska användas. Stipendiepengarna har i regel använts till renovering av nationshuset och har hanterats av Fastighetsnämnden.

2024 beslutades att upp till 10 000 kr skulle användas till renovering av en av sofforna i Holmgrenska rummet. Resterande pengar skulle användas till brandsäkerhetsåtgärder och hanteras av Fastighetsnämnden.

Det finns ett akut behov av att renovera nationens äldre möbler. Det gäller så väl soffan i Stolpen, bänkar, de Holmgrenska möblerna så väl som möblerna i Wijkmanska rummet och äldre stolar som förvaras på vinden.

Ekonomiska konsekvenser

Stipendiet 2025 uppgår troligen till ca 200 000 kr.

Bedömning behöver göras från fall till fall om en möbel ska renoveras professionellt eller på ett enklare sätt. Hur möbelen renoveras påverkar möbelns livslängd. En professionell renovering av t ex soffan i Stolpen kostar ca 34 000 kr exklusive tyg och de två bänkarna kostar ca 6450 kr vardera inklusive tyg.

Konsekvensanalys för berörda aktiviteter

Renovering av möblerna är en förutsättning för att de ska kunna finnas kvar. Möblerna har ett historiskt värde för nationen, rummen blir vackrare, mer ändamålsenliga och användbara. Möblerna är förvarande en skam för nationen.

Short summary in English

There is an urgent need for renovation of the nation's older furniture. It concerns the sofa in Stolpen, the benches, furniture in Holmgrenska as furniture in Wijkmanska as older chairs stored in the attic. Renovation of the furniture is a prerequisite for its continued existence. The furniture has historical value for the nation, and the rooms become more beautiful, more functional and usable. Currently, the furniture is a shame for the nation. I therefore suggest that the Törnlunds scholarship for 2025 is used for renovation of furniture.

Background

The F O Törnlund Scholarship Foundation for Uplands Nation is administered by Akademiförvaltningen at Uppsala University. The nation must submit an application for the scholarship annually. The application must be accompanied by a decision from the board on how the money will be used. The scholarship money has generally been used to renovate the house and has been managed by the Property Board.

Bilagor

Offert för renovering av soffan i Stoplen m m

Offert

Datum: 2025-08-22

Offert giltig tom: 2026-02-22

Kund: Uplands nation

Vår referens: Hanna Blomster

Dröjsmålsränta: 8%

Betalningsvillkor: 10 dagar

Er referens: Katarina Bäcklund Stålenheim

Benämning/beskrivning	Antal	Enhet	Å pris	Belopp
Bänkar	2			
Omklädselarbete inkl. bandlimning/telikor	2	st	1000	2000
Stoppningsarbete	2	st	1000	2000
Stoppningsmaterial	2	st	1600	3200
Möbelband	10	m	52	520
Tyg – röd sammet	2	m	1600-2400	-
Soffa	1			
Omklädselarbete inkl. bandlimning	1	st	10240	10240
Stoppningsarbete	1	st	10240	10240
Stoppningsmaterial	1	st	4800-6400	4800-6400
Möbelband	4	m	52	208
Tyg	6	m	Ej bestämt	Ej bestämt

Moms på angivna belopp 25% tillkommer.

Kostnaderna för arbete och materialåtgång är uppskattade och kan komma att justeras.

Tel.nr. 0763-715982
Webb: blomstertapetserare.se
E-post: hanna@blomstertapetserare.se
Adress: Blomster tapetserare AB
Tallmovägen 9
756 45 Uppsala
Sverige

Org.nr: 559240-0118
Momsreg.nr.: SE559240456901
Bankgiro: 5446-0118

Godkänd för F-skatt

1. Uppföljning av beslut

Styrelsen ska kontinuerligt föra beslutsloggare över styrelsen och landskapets beslut. Beslutsloggaren innehåller en lista över pågående ärenden. I beslutsloggaren ska ärenden redovisas enligt följande: Rubrik, datum för initiering, namn på ansvarig, utskott med ansvar för uppföljning, samt målet med ärendet.

Icke-avslutade ärenden ska inte vara vilande mer än en termin. Avslutade ärenden ska överföras till en beslutshistorik. Beslutsloggaren för aktiva ärenden ska vid varje styrelsemöte ses över och uppdateras.

2. Mötesunderlag

Underlag i form av rapporter, yrkanden etc. ska vara förste kurator och styrelsens ordförande tillhanda senast 23.59 åtta dagar innan styrelsemötet. Meddelanden och ekonomiska rapporter ska vara förste kurator tillhanda senast 23.59 dagen innan kallelse ska utgå. Styrelsens ordförande ska skicka en påminnelse 15 dagar före styrelsemötet. Materialet ska vara komplett vid kallelsetidpunkt¹. Försenat material ska endast i undantagsfall behandlas på mötet. Varje ledamot ska vara väl inläst på materialet inför möte.

Protokoll ska så snart det är underskrivet skickas till styrelseledamöterna.

3. Meddelanden

Förste kurator, andre kurator, tredje kurator, köksmästare och pubmästare ska inkomma med skriftliga meddelanden i enlighet med respektive reglemente och inom sitt eget verksamhetsområde. Som meddelande ska sådant kommuniceras som styrelsen bör känna till men där det inte finns ett behov av beslut eller vidare diskussion.

Meddelanden ska också lämnas av:

Sammanställande för administrativa utskottet

Sammanställande för ekonomiutskottet

Sammanställande för verksamhetsutskottet

En gång per termin:

Fastighetsnämndens ordförande (ombuds)

Stipendiestiftelsens styrelseordförande (ombuds)

Skattmästare

Uthyrningsansvarig

¹ Utdrag ur nationens stadga:

7:8 Anmälan av ärende

Ärende ska normalt anmälas till förste kurator senast åtta dagar innan sammanträde. Anmälan bör ske skriftligt och innehålla förslag till beslut. Envar landsman äger rätt att väcka ärende.

7:9 Kallelse

Kallelse med föredragningslista och övriga handlingar skall vara ledamöterna tillhanda senast fem dagar före sammanträdet.

4. Konstituerande möte

Styrelsen ska på terminens sista möte utse ordförande, samt ledamöter och sammankallande till styrelsens utskott bland styrelsens ordinarie medlemmar. Varje ledamot ska minst ingå i ett utskott.

5. Styrelsens utskott och ansvarsområden

Under nationsstyrelsen finns tre ständiga utskott.

Administrativa utskottet vars uppgift är att följa och stödja förste kurators arbete och om nödvändigt bistå med hjälp.

Utskottet har ansvar för medlemsfrågor och organisation;

Administrativa utskottet består av förste kurator, senast avgångne förste kurator samt minst två valda ledamöter.

Ekonomiutskottet vars uppgift är att följa och stödja andre kurators arbete och om nödvändigt bistå med hjälp.

Utskottet har ansvar för ekonomi;

Finansutskottet består av andre kurator, senast avgångne andre kurator samt minst två valda ledamöter.

Verksamhetsutskottet vars uppgift det är att följa och stödja tredje kurators, köksmästares och pubmästares arbete och om nödvändigt bistå med hjälp.

Utskottet har ansvar för klubbverksamheterna och personal.

Verksamhetsutskottet består av tredje kurator, köksmästare, pubmästare, uthyrningsansvariga, senast avgångne tredje kurator, köksmästare och pubmästare samt minst två valda ledamöter.

5.1 Utskottens sammansättning

Styrelsen väljer ledamöter vid behov till styrelsens utskott. Alla valda ledamöter ska sitta i minst ett utskott. Utskotten kan adjungera andra lämpliga personer att delta vid utskottssammanträden, samt utse personer att utföra uppdrag å utskottets vägnar. Utskottet ansvarar för uppdragens uppföljning.

Styrelsen utser på terminens sista sammanträde en ledamot i varje utskott att, i samråd med heltidarna, planera terminens möten och sammankalla till dessa.

Det åligger även utskottsrepresentanterna

- att ansvara för uppföljning av heltidaröverlämning i enlighet med nationens arbetsmiljöpolicy,
- att senast i september se över löpande avtal inom respektive verksamhetsområde,
- att innan varje styrelsemöte granska den ekonomiska rapporten för att inkomma med förtydliganden eller rättelser,
- att senast i oktober granskat budget och utfall för att lämna förslag på budget inför nästkommande verksamhetsår.

Utskottens kalenderbaserade uppgifter (avtal och budget) ligger en månad innan de ska avhandlas på styrelsemötet för att säkerställa att beslutsunderlagen färdigställs i god tid. På första sammanträdet per termin ska utskottet sätta datum för utskottens möten.

5.2 Utskottens möten

Utskotten ska ha möte inför varje styrelsesammanträde. På dagordningen ska tas upp:

- aktiva ärenden i styrelsens beslutsliiggare;
- avstämning med heltidarna;
- uppföljning av budget;
- nästa styrelsesammanträde.

Därutöver sammanträder utskotten i den utsträckning behov finns.

6. Styrelsens arbetssätt

Projekt

Styrelsen kan efter beslut utse en särskild projektledare för större projekt. Vid projekt ska projektplan upprättas. I den ska beslutsmotivering, tidsplan, budgetering, planerad arbetsgång samt målsättning ingå. Rapportering sker företrädesvis genom kontinuerlig skriftlig rapportering samt med en slutrapport när projektet avslutats. Exempel på projekt är jubileumsgeneral eller fundraiserprojektledare.

Uppdrag

Uppdrag ska innehålla slutmål, ansvarig person och datum för slutförande. Rapportering sker i beslutsliiggare eller vid behov genom inskickad rapport.

Arbetsgrupper

Styrelsen kan för större och mer omfattande arbetsuppgifter utforma arbetsgrupper bestående av flera personer inom eller utanför styrelsen. Sammankallande i gruppen är medlem av styrelsen. Arbetsgruppen ska ha ett slutmål samt datum för slutförande. Rapportering sker i beslutsliiggare eller vid behov genom inskickad rapport.

Ansvarsposter

Styrelsen kan ha olika ansvarsposter vilket innebär att ledamot är särskilt ansvarig för en fråga som inte nödvändigtvis behöver behandlas på varje möte. Styrelsen kan när som helst införa och avföra ansvarsposter när de anser att detta behövs. Exempel på ledamot som ansvarar för heltidarutbildning, att bevaka en särskild fråga osv.

7. Per capsulam-beslut

I ett brådskande ärende som inte kan vänta till ordinarie sammanträde kan styrelsen fatta beslut utanför sammanträdet (per capsulam).

7.1 Väckande av ärende

Ett per capsulam-ärende kan väckas av styrelsens ordförande eller vice ordförande.

Ärendet väcks genom att ett e-postmeddelande skickas till samtliga röstberättigade ledamöter. Ämnesråden ska innehålla ordet ”per capsulam”. Meddelandet ska innehålla:

- förslag till beslutsformulering;
- beslutsunderlag eller motivering;
- tid för omröstningens avslutande.

Tiden för omröstningens avslutande är tidigast fyra dygn efter att ärendet väckts.

7.2 Omröstning

Ledamöterna skickar personligen sin röst till ordföranden.

Omröstningen är avslutad då omröstningstiden löpt ut, eller när fler än hälften av ledamöterna enats antingen för bifall eller för avslag.

När omröstningen är avslutad skickar ordförande ut en sammanfattning av resultatet.

7.3 Beslut

Beslut tas med mer än hälften av de avlagda rösterna. Beslutet är giltigt endast om minst nio ledamöter röstat. Vid lika röstetal avslås förslaget.

7.4 Bordläggning

Ett ärende som väckts per capsulam bordläggs till nästa ordinarie sammanträde om tre ledamöter begär det.

7.5 Protokoll

Beslut taget per capsulam protokollförs nästkommande ordinarie sammanträde under en egen punkt. Under punkten ska beslutsformulering, datum för beslut samt röstetal redovisas.

8. Punkter att behandlas vid särskilda möten

Januari (terminens första möte)

- Sätta datum för vårens sammanträden
- Översyn av beslutsläggaren i sin helhet
- Se över denna arbetsordning

ARBETSORDNING FÖR UPLANDS NATIONS STYRELSE

Februari

- Uthyrningsansvarigs rapport

Mars

- Behandla verksamhetsberättelsen för föregående verksamhetsår samt helårsbokslutet,
- Stämman av att verksamhetsplanen efterlevs
- Stipendiestiftelsestyrelsens rapport

April

- Välja uthyrningsansvarig för nästa termin

Maj

- Presentation av höstterminens kalendarium (informationsärende)
- Välja sommarvärd

Juni

- Utvärdera verksamhetsperiodens arbete
- Se över nationens policyer
- Uppdatera firmateckningsrätten
- Välja ledamöter till styrelsens utskott för nästa termin
- Utse sommarstyrelse

Augusti/september (verksamhetsperiodens första möte)

- Uthyrningsansvarigs rapport
- Sätta datum för höstens sammanträden
- Se över denna arbetsordning
- Översyn av beslutsfattaren i sin helhet
- Fatta beslut om användning av utdelning från Törnlands stipendiefond

Oktober

- Upprätta en lista avseende utgående avtal inför nästa verksamhetsår
- Stämman av att verksamhetsplanen efterlevs
- Välja uthyrningsansvarig för nästa termin

November

- Behandla budget för kommande verksamhetsår samt verksamhetsplan för kommande verksamhetsår.
- Föreslå eventuell revidering av nationsavgiften

December

- Utvärdera verksamhetsperiodens arbete
- Välja ledamöter till styrelsens utskott för nästa termin
- Skattmästarens rapport
- Uppdatera firmateckningsrätten
- Presentation av vårterminens kalendarium (informationsärende)

9. Språk

Styrelsemötena förs på engelska då icke-svensktalande personer deltar i sammanträdena. Protokollen förs på svenska. Vid viktigare beslut får beslutsformuleringen ske på svenska, om beslutets innebörd först förklarats på engelska. Mötesunderlag får lämnas in på svenska eller engelska.

10. Övriga åtaganden

Styrelsens ordinarie ledamöter förväntas i möjligaste mån planera och närvara vid en workshop i början av varje termin. Under workshopen planeras och diskuteras styrelsens gemensamma arbete under verksamhetsperioden.

Styrelsens ordförande ansvarar för att workshopen genomförs.

Styrelsen ska utse en ledamot som ombud till landskapet vars uppgift är att lämna meddelanden till landskapet och föredra ärenden.

This is a translation of the Swedish version. If there are different interpretations between the Swedish version and this translation, then the wording in the Swedish version is to be followed.

RULES OF PROCEDURE FOR THE NATION'S BOARD

1. Monitoring of decisions

The board should always keep a ledger over the decisions taken by the board and the Landskap. The ledger should contain a list of the current errands. The errands should be documented as follows: Title, date for initiation, name of the person responsible, which committee is responsible for follow-up and the goal of the errand.

Errands that are not closed should not be resting more than one semester. Finished decisions should be transferred to a history of taken decisions. The ledger over active decisions should be updated at every board meeting.

2. The board's documents

Documents, such as reports, suggestions or information for decisions, should be handed in to the First Qurator no later than 11.59 p.m. eight days before the board meeting. Messages and economic reports should be handed in to the First Qurator and the chair of the board no later than 11.59 p.m. the day before the invitation is to be sent out.² The chair of the board should send out a reminder 15 days before the board meeting. All documents that are to be discussed or decided upon during the board meeting should be handed in before the invitation to the meeting is sent out. Documents that are handed in after the invitation has been sent out, should only as an exception, be discussed or decided upon at the board meeting. All the board's members should be well prepared and have read the board's documents before the meeting.

Finished minutes should be sent out to the board members via email as soon as they are finished.

3. Messages

The First Qurator, the Second Qurator, the Third Qurator, the Kitchenmaster and the Pubmaster shall provide written messages in accordance with the respective rules for their

²Cf. The chapter seven of the nation's statutes [N.B. the translation not official]

7:8 Giving notice of new errands on the agenda

New errands to that are to be put on the agenda shall normally be reported to the First Qurator eight days before the board meeting. The new errand should be in writing and include a proposal for a decision. Any member of the nation has the right to introduce a new errand on the board's agenda.

7:9 Invitation to the meeting

The invitation to the meeting, alongside the agenda and other documents shall be received by the board members no later than five days before the board meeting.

office (reglemente). The messages should contain information about the nation that the board should know, but that does not need a decision or a longer discussion.

Messages shall also be given by:

The chair of the Administrative Committee

The chair of the Finance Committee

The chair of the Activities Committee

Once per semester:

The chair of the Property Board (after request)

The chair of the Scholarship Board (after request)

The Treasurer

The Rental manager

4. Constitutive meeting

The board shall elect a chair of the board as well as members and a chair of the board's committees amongst the ordinary members. The elections shall be held on the last board meeting of each semester. All board member elected by the Landskap shall members of at least one committee.

5. The board's committees and their areas of responsibilities

There are three permanent committees below the nation's board.

The Administrative Committee whose responsibility it is to follow and support the work of the First Qurator.

The committee is responsible for membership questions and organizational questions;

The administrative committee is composed of the First Qurator, the most recently stepped down First Qurator, and at least two elected members.

The Financial Committee whose responsibility it is to follow and support the work of the Second Qurator.

The committee is responsible for economical questions;

The Finance committee is composed of the Second Qurator, the most recently stepped down Second Qurator, and at least two elected members.

The Activities Committee whose responsibility it is to follow and support the work of the Third Qurator, the Kitchenmaster and the Pubmaster.

The committee who is responsible for the club work and staff issues;

The Activities committee is composed of the Third Qurator, the Kitchenmaster and the Pubmaster, the Rental's manager, the most recently stepped down Third Qurator, Kitchenmaster and Pubmaster, and at least two elected members.

5.1 The committee's composition

The board elects members to the committees when needed. All elected members should be a member of at least one committee. The committees can co-opt other suitable people to participate in the committee meetings and to appoint persons to conduct work on behalf of the committee. The committee is responsible to follow-up the appointee's work.

The board appoints a chair of each committee on the last board meeting every semester, who is responsible alongside the full-timers to plan the meetings of the semester and to invite the committee's members to these meetings.

The committee representatives are also

- to be responsible for the hand-over of full timer offices in accordance with the nation's policy for the working environment,
- to update the list of nation's contracts which fall into respective committees' domain no later than September,
- to go through the economic report before every board meeting in order to leave any corrections or clarifications,
- to review the budget and the results in order to leave suggestions for updates for next year's budget no later than October.

The deadline for the committee's yearly tasks (contracts and budget) is set one month before the board's deadline. This is to ensure that the board have the necessary documents well in advance before it takes its decisions. On the first meeting of the semester the committees should set dates for their meetings of the semester.

5.2 The committee's meetings

The committees should have a meeting before every board meeting. On the agenda the following items should be handled:

- active items in the board's ledger;
- a check-up with the full-timers;
- a follow-up of the budget;
- the next board meeting.

The committee can also meet at other times when needed.

6. Work within the board

Projects

The board can decide to appoint a special project leader for bigger projects. A project plan should follow the project. The project plan should include, the decision, time frame, budget, the work process and the project's goals. Updates should mainly be given to the board through written reports and by a final report when the project is finished. Examples of projects are Jubilee General or Chief Fundraiser.

Special missions

Special missions should contain the goal of the special mission, who is responsible (rapporteur) for the special mission and deadline for the special mission. Updates are done in the nation's ledger or when necessary through a written report.

Working groups

The board can create working groups to handle bigger and more complex tasks. The working group can consist of members within and outside of the nation's board. The chair of the working groups is a member of the board. The working group should have a formulated goal and a deadline for when the work is to be finished. Updates are done in the nation's ledger or when necessary through a written report.

Special responsibilities

The board can have members with special responsibilities, meaning that a specific member is responsible for a question which does not necessarily have to be treated during every board meeting. The board can create or remove special responsibility positions whenever it is necessary. Examples of special responsibilities is responsible for full-timer workshops or to follow a specific issue etc.

7. Per capsulam-decisions

If there is an urgent matter that cannot wait until the next board meeting. The board can make decisions outside of board meetings (per capsulam).

7.1 Initiation of errands

A motion for a per-capsulam decision can be initiated by the board's chairman.

The motion is initiated by an e-mail that is sent to all members with the right to vote. The message headline should include the word "per capsulam"

The message also should include:

- a suggestion to decision;
- any necessary documents and motivation;
- the deadline for the time to vote.

The deadline for a per capsulam decision is at earliest four days after a motion has been initiated.

7.2 The vote

The members send their vote to the chair personally.

The vote is closed when the deadline is reached, or when more than half of the members have voted yes or no to the suggestion.

When the vote is closed the chair sends out a summary of the result.

7.3 Decisions

Decisions are passed when more than half of the votes that have been sent in. For the decision to be valid there needs to be at least nine votes. If there is a tie the motion is denied.

7.4 Tabling

A motion which has been initiated as a per capsulam decision is tabled to the next board meeting if it is requested by at least three board members.

7.5 The Protocol

Decisions that are made per capsulam are added to the protocol of the following board meeting under its own point in the protocol. The point should include the decision, the date of the decision and the results from the vote.

8. The board's decision calendar

January (first meeting of the semester)

- Set the dates for the board's meetings during the semester
- A review of the ledger. as a whole
- Revise the rules of procedure

February

- Rental manager's report

March

- Finalize the activities report and the closing of the books for the previous year
- Review of complacency of the activities plan
- The Scholarship board's report

April

- Elect rental's manager for the next semester

May

- Elect Summerhost
- Present the fall semester's calendar (information point)

June

- Review the board's work during the semester
- Review of the nation's policies
- Update firmateckningsrätt
- Elect members and a chair of the committees for the next semester
- Appoint a summer board

August/September (first meeting of the semester)

- Rental manager's report
- Set the dates for the board's meetings
- Revise the rules of procedure
- A review of the ledger. as a whole
- Decide on the usage of the returns from the Törnlund scholarship

October

- Update the list of the nation's contracts for the next year
- Review of complacency of the activities plan
- Elect rental's manager for the next semester

November

- Finalize the budget proposal and suggestion for activities plan for the coming year
- Suggest any revision to the membership fee.

December

- Review the board's work during the semester
- Update firmateckningsrätt
- Elect members and a chair of the committees for the next semester
- The Treasurer's report
- Present the spring semester's calendar (information point)

9. Language

The board meetings are held in English whenever non-Swedish speakers are present. The protocol is written in Swedish. The decision may be taken in Swedish as long as its implications have been explained in English before. The board's documents can be handed in Swedish or English.

10. Other responsibilities

The ordinary members of the board are expected to plan and participate in a workshop at the start of every semester. During the workshop there is planning, and discussions of the boards work for the coming semester.

The chair of the board is responsible for the organization of the workshop.

The board should also appoint one member of the board to attend the landskap to give messages and to present any errands.