



UPLANDS
NATION

Office description for

MEMBER OF THE PROPERTY MANAGEMENT COMMITTEE (LEDAMOT AV FASTIGHETSNÄMNDEN)

<i>Electing body:</i> Landskap	<i>Time of election:</i> Ordinary landskap	<i>Term of office:</i> For the time being
<i>Special rules regarding eligibility:</i> Electable are those who within or outside of the nation who possess documented experience of property management. The college of seniors recommends two members of the committee.		<i>Payment:</i> Discount card level I
<i>Area of work:</i> Managing the nation's property of Fjärdingen 6:2 as well as assigning the nation's representatives to the Bortom Bullret foundation.	<i>Number of officeholders:</i> Six	
<i>Position in the organization:</i> Subordinate to landskap		
<i>Cooperative relations:</i> Treasure master and second curator – the nation's finances Nation lawyer – when needed		
<i>The office holder is obliged:</i> <u>to</u> draw up a budget for the coming financial year; <u>to</u> decide upon a work plan for the financial year and also to see to the property's maintenance needs in the long run; <u>to</u> handle matters regarding the nation's property management and prepare such matters to landskap that belong to this area or that have been referred to the committee and require a landskap decision; <u>to</u> see to that the property is insured in the advantageous way; <u>to</u> produce instructions for the property's management and maintenance; <u>to</u> continuously compile financial reports on the property management for reporting in the committee; <u>to</u> account for the previous financial year's final accounts on the third ordinary landskap of the spring semester; <u>to</u> assign the nation's representatives to the Bortom Bullret foundation; <u>to</u> attentively follow the nation's development and activities; and <u>to</u> generally raise suggestions and take action that is found necessary to further the nation's interests.		
<i>Other regulations the office holder has to follow:</i> Regulations for office holders Statutes for the Bortom Bullret foundation		