



UPLANDS  
NATION

Office description for

## CHAIRPERSON OF THE ELECTION COMMITTEE (VALBEREDNINGENS ORDFÖRANDE)

<i>Electing body:</i> Landskap	<i>Time of election:</i> The first landskap of the spring semester	<i>Term of office:</i> Two semesters
<i>Special rules regarding eligibility:</i>		<i>Payment:</i> Discount card level I
<i>Area of work:</i> Leading the election committee's work with preparing issues for landskap and the board, as well as recruiting people for the nation's offices	<i>Number of officeholders:</i> One	
<i>Position in the organization:</i>  Subordinate to the first curator		
<i>Cooperative relations:</i>  The election committee – preparing electoral matters for landskap and the board The first curator – summons and electoral matters		
<i>The office holder is obliged:</i>  <u>to</u> summon the electoral committee to a meeting before elections; <u>to</u> ASAP after the end of landskap, at latest 28 days before the next landskap, if no other time is statutory, produce and post lists on the nation's announcement board, on which nation members can add themselves or others as candidates for offices that are to be appointed by the landskap or the board; <u>to</u> , in coordination with the election committee, produce fitting candidates and prepare elections of ämbetsverk and committee members for landskap; <u>to</u> , together with current office holders, search for fitting candidates as their successors; <u>to</u> make sure that nominated candidates are electable to and knowledgeable about the office's meaning and responsibilities; <u>to</u> lead the meeting of the election committee; <u>to</u> lead the election meeting; <u>to</u> lead questionings of candidates; <u>to</u> present electoral matters to landskap; <u>to</u> , when absent, make sure that the first curator, or in second hand the second curator, or in third hand the third curator leads the election meeting; <u>to</u> , when absent, make sure that another member of the election committee presents electoral matters to landskap; <u>to</u> , when absent, make sure that the first curator, or in second hand the second curator, or in third hand the third curator leads the questioning of candidates; and <u>to</u> make sure that the election committee's vow of silence is followed according to the statutes 8:2:5.		
<i>Other regulations the office holder has to follow:</i>  Regulations for office holders		